**Irving Township Board Meeting**

**Tuesday, May 18, 2021**

The Board Meeting was opened with the pledge of allegiance at 6:30 pm.

Present: Jamie Knight, Alesse Cross, Mike Buehler, Sharon Olson and Dean Bass. Two members of the public were in attendance.

The Regular Board Meeting was called to order at 6:56pm with the same participants.

**Motion** to approve **Agenda** with one addition by Knight; seconded by Buehler. All ayes.

**Reports** for Fire, Accessor and Commissioner presented.

No new cemetery information as of last meeting.

**Public comment**: No input.

**Motion** to Approval of minutes from April 20, 2021; by Knight; Seconded by Buehler. All ayes. Motion passed.

Treasurer reported on all accounts. In addition, Cross provided an update of her recent communications with bank officials regarding bank fees and reduction of those fees from this point forward. (*Note: Cross indicated the fees were added on from changes associated with bank name change.)*

**Motion** to remove Brittany Williams from signature cards on all accounts and to add Wanda Shuford to signature cards on all accounts by Cross; seconded by Olson. The Roll call vote all ayes. Motion passed.

**Motion** to Pay bills of $4,126.53 by Knight; seconded by Bass. Roll call vote all ayes. Motion passed.

*(Explanation by Olson regarding vendor, Election Source. Invoice is associated with the need to purchase two ballot bags for the next August election. 2020 election bag sealed for 22 months or unless there is an open FOIA request.)*

**Board Member Comment Lock box -** Buehler met with a representative from SA Morman Company to discuss options for drop box. Two suggestions presented; to stack another on top of existing or to split the existing cabinet into two pieces. Olson indicated the necessity for two separate locks to comply with MTA recommendations. Buehler stated, according to JD Forbes of SA Morman, they would customize the existing box with the Treasurer in one slot and Clerk in another with 2 separate doors or stacking solution, whatever works best. Knight indicated JD Forbes is our contact at SA Morman. They are busy; but are working on solution. Olson indicated whatever the solution, it is essential to needs to handle large envelop/FED packages for treasurer and have two separate doors.

**Board Member Comment – Security** – Olson stated the insurance company has a grant that will fund 50% of Risk Reduction purchases if approved. Olson indicated Bush, deputy Clerk has worked on this project and has a wireless, no internet, solution. **Motion** by Knight to purchase a wireless security system with a budget of $500, seconded by Olson. All ayes. Motion passed. Roll call.

**Motion** for Meeting adjourn 6:55pm by Knight; Seconded by Buehler; all Ayes. Meeting adjourned.

Next meeting June 15, 2021, 6:30 pm.

Submitted by Clerk, Sharon Olson as proposed minutes.