

IRVING TOWNSHIP

EST. 1839

BOARD MEETING AGENDA – May 17, 2022

Call Meeting to order with pledge of allegiance

Approval of agenda

Reports: Fire Reports/Commissioners/Cemetery Sexton/Assessors

Public Input (**Limited to 3 minutes**)

Clerk's minutes – April 19, 2022

Treasurer's report

Pay bills

Board Members Comments

Unfinished Business

Hidden Hollow Drain
Handrail

New Business

Township Treasurer Interviews
Wish A Mile Bicycle Tour
Great Lakes Energy Cooperative Ordinance

Public Input (**Limited to 3 minutes**)

Upcoming Dates:

June 21, 2022 – Township Board Meeting 6:30pm

GUIDELINES TO PUBLIC COMMENT

Public comment is welcome and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the supervisor. All comments will be made in a courteous and civil manner, profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesman on behalf of a group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

**Irving Township Assessing Report
April 2022**

Building Permits			Deeds/	Foreclosure	Principal Residence Exemptions			Split-	Misc Paper -	Personal
Homes	Pole Bldgs	Other	PTAs	Deeds	Filed	Rescind	Denied	Combine	Letters Sent	Property
2	1	3	32	0	6	5		0	21	0

Respectfully submitted,

Daniel R. Scheuerman
Assessor

Thornapple Township Emergency Services - Monthly Report

Township or Village	Runs for April 2022	Year to Date	
Thornapple Township			
Fire	2	7	
Medical	18	49	Total runs
Fire and EMS	3	15	71
Village of Middleville			
Fire	5	17	
Medical	26	107	Total runs
Fire and EMS	0	5	129
Irving Township			
Fire	2	6	
Medical	10	33	Total runs
Fire and EMS	0	0	39
			Total runs
			0
Transfers	12		
Lift Assist	0		
Medicals TOT	4		TOT/resp area Mercy 3, WEMS 1, LIFE 0, other 0
TOT = turn over to			IR = 1, TT = 1, MV = 2, PN = 0
Medicals TOTF	31		TOTF breakdown
TOTF = turn over from			mercy = 16, life = 9, waems = 5, other = 0
EMS Mutual Aid	0		
Fire Mutual Aid	2		FFD = 0, CFD = 0, HFD = 2, WFD = 0, YS = 0
			LTFD = 0, OFD = 0
Stand by	1		
Other Assists / LE	0		LE = 0, smoke detect, install =
			0 = welfare check
Total calls	116		

2 days with 8 calls
 1 day with 7 calls
 5 days with 6 calls
 2 days with 5 calls
 4 days with 4 calls
 6 day with 3 calls
 9 day with 2 calls
 1 day with 1 call

Comparisons

April 2020 = 109

YTD - 2021 = 389

YTD - 2022 = 468

Up 79 calls from last year

Average 3.86 calls per day 30 of 30 days = least 1 call	Double Hits - 11 times
10 days w/ 5 or more calls	10 days w/ double hits



Hastings Fire Department

110 E. MILL ST. • HASTINGS, MI 49058
BUS. PH: 269-945-5384

Hastings Fire Department Monthly Update for April 2022

The Hastings Fire Department responded to a total of (67) runs for April 2022 (25) in the City and (42) in the Rural.

The department responded to two (2) house fires in the city within three (3) hours or one another.

The department install () Smoke Detectors and no CO Detectors for the month.

Jacquelin Komondy was presented her five (5) service pin.

(8) Firefighters died in the line of duty in the United States during the month of April 2022. None from Michigan.

City Manager attended the training session the evening of the 20th.

For training:

- Self-Contained Breathing Apparatus
- Properly handling of Fire Department Ladders

Thank You,

Roger Caris, Fire Chief



Hastings Fire Department

110 E. MILL ST. • HASTINGS, MI 49058
BUS. PH: 269-945-5384

HASTINGS FIRE DEPARTMENT APRIL 2022 FIRE REPORTS

CITY			RURAL		
2	Structure Fires	1		Structure Fires	
4	Threat of Suicide	1		Grass Fire	
6	Medical Responder Calls	2		Vehicle Fire	
2	Vehicle Accident with Injuries	1		River Rescue	
2	Down Power Lines	1		Motorcycle Accident	
5	Lift Assist	1		Threat of Suicide	
1	False Alarms	6		Medical First Responder Calls	
2	Canceled Enroute	1		Motor Vehicle Accident with Injuries	
1	Phone/TV Cable	5		Vehicle Accident w/o Injuries	
		3		Carbon Monoxide Alarms	
		5		Downed Power Line	
		2		Full Arrest	
		5		Canceled Enroute	
		1		Controlled Burns	
		2		Smoke Investigation	
		2		False Alarms	
		3		Lift Assist	

25	TOTAL	42	Total		
	Est. Value of Property involved in Incidents:		\$	City 305300	Rural \$25,000
	Est. Value of Property loss in Incidents:		\$	150,300	\$25,000
	Est. Value of Property save in Incidents:		\$	125,000	\$000,000
	Est. Value of Contents involved in Incidents:		\$	70,000	\$ 27,637
	Est. Value of Contents loss in Incidents:		\$	60,000	\$15,000
	Est. Value of Contents save in Incidents:		\$	10,000	\$ 12,637
	Runs per Ward			Runs per Township	
	1st Ward = 11			Baltimore Twp = 3	
	2nd Ward = 5			Carlton Twp. = 6	
	3rd Ward = 4			Hastings Twp = 20	
	4th Ward = 5			Irving Twp. = 1	
	Received Mutual Aid = 3 departments			Rutland Twp. = 8	
				Mutual Aid 1	
				Received Mutual Aid = 0 Departments	

Thank You

Roger Caris
Roger Caris, Chief

Freeport Area Volunteer Fire Department

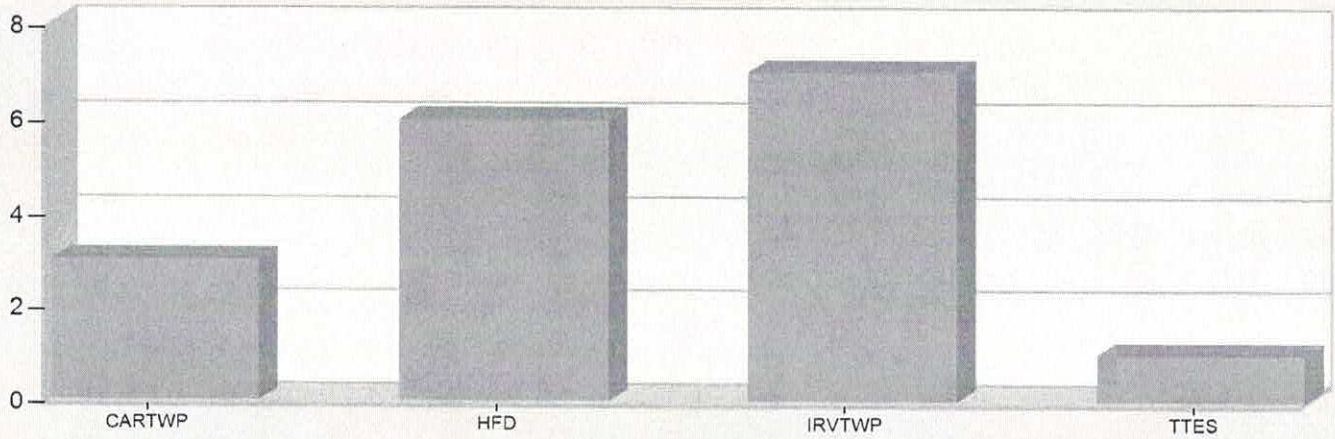
Freeport, MI

This report was generated on 5/6/2022 6:39:07 PM



Incident Type Count per Zone for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022



ZONES	INCIDENT TYPE	COUNT
CARTWP - Carlton Township		
	632 - Prescribed fire	3
	Total Incidents for CARTWP - Carlton Township	3
HFD - Assist To Hastings FD		
	111 - Building fire	1
	311 - Medical assist, assist EMS crew	1
	444 - Power line down	2
	551 - Assist police or other governmental agency	1
	611 - Dispatched & cancelled en route	1
	Total Incidents for HFD - Assist To Hastings FD	6
IRVTWP - Irving Township		
	321 - EMS call, excluding vehicle accident with injury	4
	352 - Extrication of victim(s) from vehicle	1
	381 - Rescue or EMS standby	2
	Total Incidents for IRVTWP - Irving Township	7
TTES - Assist To Thornapple Twp Emergency Services		
	611 - Dispatched & cancelled en route	1
	Total Incidents for TTES - Assist To Thornapple Twp Emergency Services	1
Total Count for all Zone:		17

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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Freeport Area Volunteer Fire Department

Freeport, MI

This report was generated on 5/6/2022 6:37:26 PM



Incident Type Count per Station for Date Range

Start Date: 04/01/2022 | End Date: 04/30/2022

INCIDENT TYPE	# INCIDENTS
Station: 82 - RESPONSES OUTSIDE FOR THE VILLAGE OF FREEPORT	
111 - Building fire	1
311 - Medical assist, assist EMS crew	1
321 - EMS call, excluding vehicle accident with injury	2
352 - Extrication of victim(s) from vehicle	1
444 - Power line down	2
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	2
632 - Prescribed fire	3
# Incidents for 82 - Responses outside for the Village of Freeport :	13
Station: 82V - RESPONSES IN THE VILLAGE OF FREEPORT	
321 - EMS call, excluding vehicle accident with injury	2
381 - Rescue or EMS standby	2
# Incidents for 82V - Responses in the Village of Freeport:	4

Only REVIEWED incidents included.



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Freeport Area Volunteer Fire Department

MONTHLY REPORT

Department Special Events and Training

Special Events:

Annual Fire Department Appreciation Dinner was held April 23

Trainings over the last two months have include:

Pump Operations, Emergency Vehicle Driving, SCBA's, Rescue Tools. Small Engines, Hand Tools, Medical Operations. Pump Operations.

Department Personnel Hours of Service

Incident Response	127	hours
Training	85	hours
Meetings	4	hours
<hr/>		
Total	216	hours

Years of Service Anniversaries:

May
NONE

The Freeport Rural Fire Association Board meets on the third Wednesday of each month

The board meeting is held at the Freeport Fire Station and begins at 7:30 pm

Respectfully Submitted by

Fire Chief Jim Yarger

Cell 616-275-0045

Email freeportfd.mi@gmail.com

BARRY COUNTY

PLANNING & ZONING DEPARTMENT

220 W. STATE ST., ROOM 6, HASTINGS, MI 49058
PH. (269) 945-1290 FAX (269) 948-4820



MONTHLY INSPECTION REPORT

April 29, 2022

Irving Township Supervisor Jamie Knight
3425 Wing Rd.
Hastings, MI 49058-7507

Re: April 2022 Inspections

Jamie Knight,

This month's inspections and follow-up checks in Irving Township resulted in the attached open complaints.

Please advise if you have other issues in your Township.

In addition, I will be out on short-term disability starting May 3, 2022 for approximately 4 weeks. Expected date of return to office will be June 1, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Ward", is written over a light blue horizontal line.

Jack Ward
Enforcement Officer

jward@barrycounty.org

Month End Report Open Complaints

4/28/2022

8

Complaint No	Township	Owner's Last Name	Owner's First Name	Address	Complaint Type	Date Opened	Notes
16-023	Irving	Alexander	Charles	2300 Jarman Rd, Hastings, MI 49059	SECTION 211 - Junk/Junkyard	3/24/2016	Working on cleanup
15-209	Irving	Jousma	Dayna M.	4920 Grange Rd, Middleville, MI 49333	SECTION 210/211 - Inoperable Vehicles/Junk	11/4/2019	7/29/21 2nd notice
21-044	Irving	Burcham	Wesley J.	4931 Buehler Rd, Hastings, MI 49058	501e - Accessory Building and Structures	4/13/2021	
21-141	Irving	Davis	Andrew C.	3159 Sisson Rd, Freeport, MI 49325	210/211 - Junk/Inoperable Vehicles	7/29/2021	Many cars and trucks in various states of dismantle
21-142	Irving	Davis	Andrew C.	3159 Sisson Rd, Freeport, MI 49325	501e - Accessory Building and Structures	7/29/2021	Old straight truck box for storage
21-167	Irving	Boomsma	Family Trust	VL W. Wing Rd, Hastings, MI 49058	511 - Dwellings (Living in RV)	10/7/2021	10/14/2021 - Confirmed sewage dumping on ground - Notified BREDHD
22-004	Irving	Rowan	Tyler J.	2442 Hammond Rd, Hastings, MI 49058	210/211 - Junk/Inoperable Vehicles	1/18/2022	
22-009	Irving	Loftus	John J. & Margaret M.	4104 N. Johnson Rd, Middleville, MI 49333	532b - Damaged Building or Structure	2/7/2022	Home with significant roof damage

Irving Township Board Meeting

3425 Wing Rd, Hastings, Michigan 49058

April 19, 2022, 6:30 pm

The meeting opened with the Pledge of Allegiance. Board members present: Mike Buehler, Jamie Knight, Sharon Olson, Alesse Cross, Dean Bass. Also, present (16) members of the public.

Knight, before we start, several changes to agenda: add Resolution and Cemetery Agreement for the purchase of land, and prior to Treasurer Report to move funds to ~~two~~ three items to balance the budget for this fiscal year.

Motion to approve Agenda with corrections made by Knight and seconded by Buehler. All in favor "Ayes." "No" none.

Knight, reviewed fire reports, Hastings, Thornapple, Freeport all reports attached. In addition, Freeport Fire Pancake Breakfast raised a whopping \$15,889. They will use the money to purchase two (2) thermal imaging cameras.

Smelker, Commissioner Report, FOC has moved into their new office building. In addition, I have attached a copy of the quarterly statistics for 911, attached.

Bush, Cemetery Report, two plots purchased.

Public Input, VanPolen, regarding Freeport Pancake Breakfast that amount is stellar.

Knight, Jim Dull, Barry County Drain Commission, each board member received a copy of a 431, Petition for Maintenance and Improvement of a Drain "Hidden Hollow" in Irving Township, in addition, Resolution #2022-9. The drain, located of west of WoodSchool and State flooded out this spring. It is a development that was put in in the 1990's. Dave Dykstra did the work. The development detention pond is in the old Waterway. It has flooded out a couple houses this spring. Andy Coe Cove and his wife called me about the flooding and how to fix it. We have researched it. We can do a petition. We have a petition from the people. But, if you do not know anything about a petition, they are a blank check and without a good solution they are expensive. According to drain law if you received a petition, you set a board of determination, engineering redesign, bids, etc. The process takes 1 – 3 years. Looking for township support of approximately \$20,000.

Open public discussion. Dull, The developer created the problem. The county took it over after it was built. The developments are a big problem. This was done 30 years ago. We are having ongoing discussions with planning and zoning, Jim McManas, for any development projects that affect storm water drains, one acre or more, to send to us for review first. Lake, Is there a bucket of money for this fund? No. The dollar amount would spread on those in the drain district. Smelker, Any other developments with a problem? Yes, Arrowhead, which is Garbow – 6-7 houses, since early 2000's. Dave Dykstra told the builder at that time to NOT sell those lots because of potential water issues; however, they did. A 433 is the plan that the developer does the engineering, builds the projects and then it is accepted by the county. Knight, if we decided to do the 431, would the township be responsible for the full amount? No.

Board Member Comments/Others: Smelker, Is there a time limit on this project? Should the township contact their attorney? Yes. You don't want to be fixing everyone's drain problem. Knight, we will table this item for next month's meeting.

Clerk's Minutes, March 15, Board Meeting Minutes and Special Board/Budget Meeting. Knight, motion to approve March 15, Board Meeting minutes, seconded by Buehler, All in favor "Ayes." "No" none. Motion passed. Knight, motion to approve Special Board/Budget Meeting minutes, seconded by Cross. All in favor "Ayes." "No" none.

Knight, Motion to move \$16.80 from the Administration Cost Center to Deputy Clerk Cost Center, seconded by Buehler. Roll call "Yes" Cross, Bass, Knight, Buehler, Olson.

Knight, Motion to move \$24.25 from Administration Miscellaneous Cost Center to the Street Lights Cost Center, seconded by Buehler. Roll call "Yes" Buehler, Cross, Bass, Knight, Olson.

Knight, Motion to move \$100 from Administration Miscellaneous Cost Center to Roads Dust Control Cost Center, seconded by Buehler. Roll call, "Yes" Knight, Cross, Bass, Olson, Buehler. "No" none.

Treasurer report, provided by Alesse Cross, reports attached.

Knight, Motion to Pay Bills for the month in total \$3663.13, seconded by Cross. Roll call, "Yes" Buehler, Cross, Olson, Bass, Knight. "No" none.

Board Member Comments. Olson, there has been discussion about moving the Election poll from Irving Township to Freeport, again. I went back into the records to show the number of people who voted:

YEAR	IRVING Voters	%	FREEPORT Voters	%	COMBINED Freeport/Irv.	%	ABSENTEE	%
2012, PRES.	1197	70.08%	358	57%				
2014, STATE	833	47.46%	292	45.7%				
2016, PRES.	1304	71.92%	427	68%				
2018, STATE					1524	59%		
2020, PRES					2136	74.78%	1111	

We had a total of 1025 vote in person at this building in 2020. The concern brought up is too much traffic for this building to handle. It was not brought up until after 2020 election. We had fewer voters in 2020, a total of 1025 vote in person than we had in 2018, 2016, 2012. Olson, my continued concern is that this is where people expect to vote. It is at the center of the township. It is where the offices are located. I am against having a temporary poll. The purpose for consolidating was at the urging of the State of Michigan and a proposal on the 2018 ballot for the "No Reason Absentee Voting," and the possibility that they would be expanding the polls to 5,000 versus 3,000. A number of considerations went into the decision, cost and purchase of election equipment. I included a copy of a cost sheet for one of the tabulators, \$5295.00. When you multiply that by the number of polls that are in the state, it adds up.

I discussed our situation with the County Clerk again and again. She stated that she had another tabulator. She has given us an extra tabulator. We can run our poll in this building with two tabulators. I did not know that we could do that until I spoke with Election Source when I was looking into a high-speed tabulator. They said that we could use two (2) tabulators. They sent me a quote. After I received the quote, the County Clerk contacted me and offered me the use of the extra machine. The only expense is the annual maintenance on the machine.

Smelker, that gives you two up here and one in basement. Olson, yes. VanPolen, do you think adding the tabulator will fix the problem? VanPolen, to me, I don't think that two tabulators will fix the problem. I was also wondering how many registered voters we have. Olson, 2700. VanPolen, If I understand the law correctly, we must have another precinct anyway over 2999. You do not pull the AV's out of that number. Olson, that is not what Robin Hawthorne, *Clerk Rutland Township*, told me. She said that they do not count the permanent AVs in that number. VanPolen, Thornapple Clerk says that you count the AV's. Olson, my permanent AVs are their own precinct. I am not required to run a small absentee counting board for this small election. Knight, so my concerns with larger elections at this building is the safety. I know the numbers don't show it, but parking across Woodschool, parking ½ mile down road... If the weather is poor, we need to do something different.

Olson, I spoke to my father in-law on Sunday, he is still willing to trade a piece of land that the township owns on Solomon for the land across the road on Wing that he owns so we can have parking here. We need to have someone from the board to reach out to him about this. It cannot be me, as it would be a conflict of interest. Olson, to Knight, have you sought legal advice? Knight, I have not. Buehler, I have not. Buehler, I thought it has just been talk. Knight, I have not talked to anyone about exchanging land. Olson, what is the best thing for our residents ... for them to have parking right next to their township hall building.

Wright, what is the issue with voting in Freeport? There is a lot of space at the community center that does not get used. We live just down the road from the township hall. Olson, the Clerk is required to be in her office so that people can register to vote. A deputy could work a poll in Freeport. Olson, yes. Lake, don't reinvent the wheel, fix the wheel here. The hold up lies in the registration. Betit, moving it to Freeport, we will lose votes. Olson, the long-term solution isn't to continually establish the poll in Freeport. The long-term solution is to do the land deal, put a parking lot in and use this building for generations to come. Lake, I know of talk of a new township building. It seems to me don't reinvent the wheel but fix the wheel. I don't know how many check-in people are involved. If there were more in the registration process, people could move quicker. The effort should be put on that process.

Bush, playing on what Lake just said, two months ago we addressed the issue of the voting process. In the 2018 election, 1580 people came through this building on election day. In 2020, 1025 came through this building. In the last two meeting we have listened to the public and have acted, by implementing education and training. We have recruited new people to learn how to do this process and take steps to expedite it. In addition, we have spent hours investigating the cost vs benefit of a high-speed tabulator. In the process, we learned from Election Source that we could use two tabulators which will add yet another benefit. If we have done all that you have asked and the people has asked of us in this building, we shouldn't have an issue. Furthermore, the land mass is same here as it is in Freeport. In August of 2020, I see only one other person here other than myself, we spent \$15,000 on a parking lot so that we could improve on our elections here. Every task that you have thrown at us to help increase the efficiencies, we have done. In the future is this how it is going to be? We do all this work to improve, and you change it anyway, when we haven't been given the chance to prove it. Olson, so in the meantime, the solution would be for an additional parking lot, and nothing has been done about that either. Buehler, so what if you improved your through put 30% and built a parking lot and find that it is not necessary, then you wasted your money. Bush, good point. I say we wait, test this out with the new people, training and processes and then decide. Buehler, I agree.

Lake, safety. Adding volunteers in orange vests. Also, fear we will lose voters. Smelker, we had posse in past. They should take care of safety. To your point Lake, you will lose voters either way. Knight, we will lose voters if you stand in line for 3 hours.

Knight, Getting back to the purchase of the land in 2005, 4.44 acres. We paid \$75,000 for the contract sale price. The purchase was made to build a new township hall. The citizens shot it down. Bass, what are you suggesting? Knight, I am not suggesting building a new building. Olson, we need to fix the problem. We can't keep putting a band-aid on it. Lake, if you put this topic out there for the public instead of a select email listing, perhaps more public would come to talk about it.

Van Polen, there is a lot of different things happening in this discussion, parking lot, voting, moving offices to basement. This room sucks to do an election in. It is horrible. You can't set it up good. Your office space is not secure because the public is in here, it stinks. I think you must look at all those pieces before you do anything. Who knows, maybe you will build a new township hall over there. Maybe we can get the offices moved downstairs, liked we talked about before. Olson, to get this building ADA compliant if we were to move offices downstairs, I believe we would be further ahead building new. We have been told by several contractors that we cannot put a drive downstairs to access it because the ground is too soft.

Betit, a barn-condominium would be an economical solution. We are getting more and more moving into our township all the time. Olson, my father-in-law is 75. Who knows what the future holds and if this will be available to us should anything happen to him. Williams, what changes do you see in the registration process? Bush, change out registration people with a new trained crop. More people, separate lines, streamline layout room. We haven't taped it off. We have discussed removing this platform. We have a small election to see some changes through. Knight, the small election won't tell you about August. Bush, I am not saying that. This one will help to put the components and people in place for the best result.

Knight, we have some ideas on the table. We will put this item on agenda for May 17, Board Meeting and come up with some solutions. Lake, the goal would be for this to have the August election here. Knight, I don't know. We have discussed many things. As a board, we need to gather our thoughts and discuss it at the next Board meeting.

Knight, Unfinished business, records room. Discussion regarding two doors in records room ultimately cheaper. We have been talking about this for seven months now. Knight, motion to have Mel ~~Veenstra~~ Boonstra to do brickwork for \$3700, Buehler seconded. Roll call, "Yes" Cross, Knight, Bass, Buehler, Olson. "No" none.

Knight, motion to have JD put another steel door, \$800, seconded by Buehler. Roll call, "Yes", Buehler, Cross, Bass, Olson, Knight. "No", none.

Knight, replacement of handrail. Board and Open Discussion. Presentation of (2) proposals. Visser Brothers, FCC Construction. Additional discussion on picketed of the railing. The original blueprints had not been built with pickets. Add quotes for galvanized and powder coated and add pickets. Wright, I don't want you to spend a bunch of money on something that you may change down the road. Knight, quote with bar across the middle of existing and the remaining railings. Table to next meeting.

Knight, purchase of land for expansion of cemetery, seconded by Buehler. Presented resolution, attached. This would allow Sharon and I to sign the necessary agreements needed for closing, send to John for signature. Resolution read allowed by Knight. Roll call, "Yes" Cross, Bass, Olson, Buehler, Knight.

Knight, Public comment. Bush, participated in a teleconference with FBI and Homeland Security regarding cyber security awareness and potential attacks and how to report them. Olson, look for phishing attacks through email.

Next Board meeting is May 17, at 6:30 pm.

Knight, meeting adjourned at 8:07 pm.

Respectfully prepared for the Clerk,

Lorraine Bush, Deputy Clerk

Corrections made per Board Meeting 5/17. Minutes approved.

IRVING TOWNSHIP
ALESSE CROSS, TREASURER

3425 Wing Road
Hastings, MI 49058
treasurer@irvingtownship.org

May Treasurer's Report
Balances as of 04/30/2022

Committed – Roads/Savings	04/01/22	04/30/2022
Union Bank Power Plus MM	\$87,159.36	87,161.52
Union Bank Elite Checking Account	\$213,121.82	213,209.40
*Fifth Third Money Market	\$235,631.04	235,632.97

Bank Accounts	04/01/22	04/30/22
Huntington Bank General Checking	785,546.39	901,562.48
Union Bank Fire & Safety	\$318,887.61	\$318,940.03
Union Bank Cemetery Savings	\$39,047.90	\$39,051.11
Union Bank ROW Savings	\$53,131.06	\$53,135.43
Union Bank Tax Disbursement	\$36,228.01	\$9,856.45
*Union Bank Fire ESCROW	\$0.00	\$0.00

Respectfully submitted,
Wanda Shuford
Irving Township Deputy Treasurer

Irving Township

Bill Payment List

May 1-16, 2022

DATE	NUM	VENDOR	AMOUNT
101-000-001 Checking			
05/11/2022	2170	BARRY COUNTY TREASURER	-492.15
05/12/2022	0000970020	INTUIT	-165.00
05/12/2022	0000970021	Hughesnet	-114.73
05/16/2022	2181	WALKER, FLUKE & SHELDON	-112.85
05/16/2022	2176	JAMIE KNIGHT	-140.86
05/16/2022	2182	WANDA SHUFORD	-24.64
05/16/2022	2180	SUN & NEWS	-251.82
05/16/2022	2179	SHARON OLSON	-65.23
05/16/2022	2178	Lorraine Bush	-170.98
05/16/2022	2177	KEY CLEANING SERVICES	-90.00
05/16/2022	2175	Election Source	-282.00
05/16/2022	2174	CONSUMERS ENERGY	-582.67
05/16/2022	2173	BLOOM SLUGGETT,PC	-2,386.00
05/16/2022	2171	AT&T	-98.82
05/16/2022	2172	AT&T MOBILITY	-58.50
Total for 101-000-001 Checking			\$-5,036.25

Jamie:

I wanted to follow up (knowing you have a meeting coming up next week) on the investigatory matter. In sum, we have had no further contact with the MSP, etc. but believe you could share the following with the Board (and public) if you choose to:

"We were in touch with the Township Attorney's office at the end of last week and were advised that while there have been minimal communications between their office and Barry County officials, they have not had any follow up or recent communications with the Michigan Attorney General's office or the Michigan State Police. It is the Township Attorney's recommendation that until further notice, requests for information about the status of any investigations should be directed to those agencies."

Jeff

Jeffrey VH Sluggett
Bloom Sluggett, PC
161 Ottawa Ave. NW, Suite 400
Grand Rapids, MI 49503
jeff@bloomsluggett.com
Main Office: 616.965.9340
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Tax Advice Disclosure: IRS regulations require that we inform you that to the extent this communication (or any attachments) contains any statement regarding federal taxes, that statement was not written or intended to be used, and it cannot be used, by any person for the purpose of avoiding penalties that may be imposed under the Internal Revenue Code, or promoting, marketing or recommending to another person any transaction or matter addressed in the communication.

**AGREEMENT FOR FLOOD CONTROL/DRAIN PROJECT PURSUANT TO SECTION
431 OF ACT NO. 40 OF THE PUBLIC ACTS OF 1956, AS AMENDED**

THIS AGREEMENT, made and entered this _____ day of _____, 2022, by and between Jim Dull, Barry County Drain Commissioner, whose address is 220 West State Street, Hastings, MI 49058, ("Drain Commissioner") on behalf of the Hidden Hollow Drain Drainage District ("Drainage District"), and Irving Township ("Township") whose address is 3425 Wing Road, Hastings, MI 49058;

WHEREAS, the Drainage District is an established body corporate in the County of Barry and State of Michigan pursuant to Act 40 of the Public Acts of 1956 of the State of Michigan, as amended ("Drain Code") under the exclusive jurisdiction of the Drain Commissioner; and

WHEREAS, the Township is a Michigan Municipal Corporation, organized pursuant to Chapter 16 of the Revised Statutes of Michigan of 1846, MCL 41.1a, *et seq.*, as a General Law Township; and

WHEREAS; on or about April 11, 2022, the Drain Commissioner received a landowner petition for improvements to the Hidden Hollow Drain; and

WHEREAS; the Drain Commissioner and the Township have determined that the improvements to the Drain and the flood control would be better addressed by way of Agreement between the Township and the Drainage District; and

WHEREAS, the Parties to this Agreement have agreed to implement and construct drain and flood control measures to address the drainage issues certain areas within the Drainage District and the Township (the "Drain Measures"); and

WHEREAS, Section 431 of the Drain Code provides that a drain commissioner may contract with a public corporation in respect to any matter connected with the construction, operation or maintenance of any flood control or drainage project or combination thereof; and

NOW, THEREFORE, inconsideration of the promises and covenants of each, the parties hereto agree as follows:

1. Pursuant to Section 431 of the Drain Code, the Township agrees to solely pay for the Drain Measures within the Drainage District and the Township, to be undertaken by the Drain Commissioner as soon as practical, in an amount not to exceed twenty thousand dollars (\$20,000.00).
2. The Drain Commissioner and the Drainage District agree to invoice the cost of the Drain Measures, upon completion, to the Township in an amount equal to the cost incurred for the Drain Measures for the improvements to the Hidden Hollow Drain with said invoice to be paid within 30 days of receipt by the Township.

3. This Agreement contains the entire agreement of the parties. No modification of this Agreement shall be valid or binding unless such modification is in writing, dated and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers as of the day and year first above written.

HIDDEN HOLLOW DRAIN DRAINAGE DISTRICT

Jim Dull
Barry County Drain Commissioner

STATE OF MICHIGAN)
)ss.
COUNTY OF BARRY)

On this _____ day of _____, 2022, before me, a Notary Public in and for said County, personally appeared Jim Dull on behalf of the Hidden Hollow Drain Drainage District who acknowledged the foregoing instrument to be his free act and deed.

Notary Public
State of Michigan, County of _____
My commission expires:
Acting in the County of:

[SIGNATURES CONTINUE ON THE FOLLOWING PAGE]

IRVING TOWNSHIP

By:
Its:

STATE OF MICHIGAN)
)ss.
COUNTY OF BARRY)

On this _____ day of _____, 2022, before me, a Notary Public in said County, personally appeared _____, authorized agent of Irving Township who acknowledged the foregoing instrument to be his free act and deed.

Notary Public
State of Michigan, County of _____
My Commission expires: _____

Acting in the County of: _____

Proposal

To: Mike Wright
Company: Engineered Protection Systems
Address:
Phone:

Project: Irving Township Rails
Date: 5/17/2022
Submitted By: Zach Hall
Phone: 616-891-4000

FCC Construction Inc proposes to provide the materials, labor, and equipment to complete the work scope as for the below referenced project.

SCOPE OF WORK INCLUSIONS:

- FCC to provide shop drawings
- FCC to Fabricate and install New $\frac{3}{4}$ Picket powder coated railings per supplied drawings
- Rails to be cored in place with pour roc system

TOTAL = \$17,000 Seventeen Thousand Dollars

SCOPE OF WORK EXCLUSIONS:

- Any work not described above to be excluded from this proposal
- Must have access to preform work with necessary equipment
- No engineering
- All work done during normal business hours, unless noted above

Authorized Signature: _____ Date: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner per standard practices. Any alteration from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry builders risk insurance or ensure existing policy covers all material both new and existing during construction. FCC Construction will carry a general liability and worker's compensation insurance.

Terms: Net 30 days on all invoices. Overdue balances carry interest at 1% per month.
Contract may be subject to progress payments if work duration is longer than one month.

Pricing valid for 15 days _____ Due

to the current steel market, there may be material delays outside of FCC's control.
FCC takes no responsibility for any schedule delays caused by this.

At this time FCC cannot guarantee compliance with COVID-19 vaccine requirements for
onsite staff

Irving Township

Budget vs. Actuals: 2022/2023 Clerk Report - FY23 P&L

April 2021 - March 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
101-000-412 Delinq Personal Tax	3.00		3.00	
101-000-415 PPT Reimbursement	1,150.06		1,150.06	
101-000-447 Tax Administration	210,819.79		210,819.79	
101-000-574 State Rev Sharing	342,450.50		342,450.50	
101-000-600 Cemetery Income	4,400.00		4,400.00	
101-000-671 Int on Investments	1,897.79		1,897.79	
101-000-672 Other Revenue	4,469.51		4,469.51	
101-000-693 Reimbursement Misc	115,609.94		115,609.94	
101-206-206 Fire and Safety	186,735.81		186,735.81	
101-580-004 Right-of-Way	4,207.92		4,207.92	
206-000-664 Interest Income-Fire	139.08		139.08	
Uncategorized Income	158.00		158.00	
Total Income	\$872,041.40	\$0.00	\$872,041.40	0.00%
GROSS PROFIT	\$872,041.40	\$0.00	\$872,041.40	0.00%
Expenses				
101-101-702 Trustee Wages	3,481.28		3,481.28	
101-101-715 Trustee FICA	266.30		266.30	
101-103-801 Twp Bd Audit	5,550.00		5,550.00	
101-103-860 Twp Bd Misc	2,592.44		2,592.44	
101-103-900 Twp Bd Publishing	1,052.53		1,052.53	
101-103-955 Twp Bd Dues	2,658.23		2,658.23	
101-103-980 Twp Bd Computer Support	4,147.74		4,147.74	
101-103-981 Twp Bd Education	271.50		271.50	
101-171-702 Supervisor Wages	9,728.00		9,728.00	
101-171-715 Supervisor FICA	744.18		744.18	
101-195-702 Elections Wages	739.50		739.50	
101-195-715 Election FICA	37.70		37.70	
101-195-801 Elections Fees	1,435.00		1,435.00	
101-195-860 Elections Misc	523.86		523.86	
101-195-903 Elections Notices & Postage	258.69		258.69	
101-209-801 Assessor Fees	25,066.80		25,066.80	
101-209-860 Assessor Misc	1,743.76		1,743.76	
101-215-702 Clerk Wages	13,666.64		13,666.64	
101-215-703 Deputy Wages	5,866.45		5,866.45	
101-215-715 Clerk/Deputy FICA	1,905.51		1,905.51	
101-215-780 Clerk Mileage	39.26		39.26	
101-215-860 Clerk Misc	375.13		375.13	
101-247-702 Board of Review Wages	951.10		951.10	
101-247-715 Board of Review FICA	5.20		5.20	
101-247-860 Board of Review Misc	118.65		118.65	
101-253-702 Treasurer Wages	12,678.64		12,678.64	

Irving Township

Budget vs. Actuals: 2022/2023 Clerk Report - FY23 P&L

April 2021 - March 2022

			TOTAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
101-253-703 Treasurer Deputy Wages	1,785.00		1,785.00	
101-253-715 Treasurer FICA	1,106.47		1,106.47	
101-253-780 Treasurer Mileage	190.96		190.96	
101-253-860 Treasurer Misc	1,437.57		1,437.57	
101-265-860 Hall Misc	109.36		109.36	
101-265-910 Hall Insurance	4,636.00		4,636.00	
101-265-921 Hall Utilities	6,309.47		6,309.47	
101-265-967 Hall Repair & Maintenance	5,546.13		5,546.13	
101-265-970 Hall Capital Outlay	3,365.63		3,365.63	
101-276-801 Cemetery Sexton	11,314.90		11,314.90	
101-276-860 Cemetery Misc	662.66		662.66	
101-276-861 Cemetery Capital Improvements	1,243.64		1,243.64	
101-299-715 Payroll Expenses	4,970.18		4,970.18	
101-299-956 Administration Misc	5,898.21		5,898.21	
101-336-801 Fire Contract Services	183,370.74		183,370.74	
101-445-965 Right-of-Way Drains at Large	776.75		776.75	
101-446-801 Roads Const/Maint	23,225.00		23,225.00	
101-446-802 Roads Dust Control	22,000.00		22,000.00	
101-446-803 Roads Gravel	75,000.00		75,000.00	
101-446-804 Roads Painting	240.00		240.00	
101-450-921 Street Lights	1,724.25		1,724.25	
101-862-715 Professional Fees	1,177.00		1,177.00	
101-999-999-0 Unapplied Cash Bill Payment Expense	504.19		504.19	
101-999-999-1 Uncategorized Expense	282.71		282.71	
206-336-802 BIRCH Contract	0.00		0.00	
Total Expenses	\$452,780.91	\$0.00	\$452,780.91	0.00%
NET OPERATING INCOME	\$419,260.49	\$0.00	\$419,260.49	0.00%
Other Expenses				
Reconciliation Discrepancies-1	6,705.05		6,705.05	
Total Other Expenses	\$6,705.05	\$0.00	\$6,705.05	0.00%
NET OTHER INCOME	\$-6,705.05	\$0.00	\$-6,705.05	0.00%
NET INCOME	\$412,555.44	\$0.00	\$412,555.44	0.00%

Jamie:

Attached please find my resume for the Township Treasurer position. Serving the last year as the Deputy Clerk of the township, I have learned a great deal about township governance and feel that the role as Township Treasurer is suited for my skill and ability.

If I were selected to take on the appointment of Township Treasurer, I would help to foster an easy transition into the role as Treasurer and support the Clerk in Elections as an active Election Inspector and accept the management of the cemetery software, the client support and Sexton liaison. In addition, I am prepared to learn the BSNA software and retain the helpful support of the present Deputy Treasurer.

I am ready and able to take on this exciting opportunity. I hope you and the Board will permit me to do so. I look forward to discussing my resume and answer any questions that may come up at the public meeting tomorrow.

Thank you for your consideration.

Lorraine Bush

Lorraine L Bush

Organized and detailed-oriented individual with experience in the full spectrum of Microsoft Office Suite and QuickBooks accounting. Collaborative team player with enthusiasm to embrace and utilize the education resources in township governance as it pertains to the Treasurer position. A desire to continue to serve this township and its citizens to the best of my ability.

Contact

5701 Buehler Road
Hastings MI 49058
269-251-8849
lrrnbush@hotmail.com

Education

QVF Training
Election Inspector Training
QuickBooks
Stan Bigelow – Customer
Training
Certified Meeting Professional
Carnegie Leadership Training
Some college

Key Skills

Microsoft Office Suite
QuickBooks
Notary Public
Basic Knowledge of Township
Governance
Election Inspector
Cemetery Software
Communication
Documentation
Accountability
Speaker

Objective

Secure the two-year appointment of Township Treasurer with the goal to run for a four-year term as Township Treasurer in 2024.

Experience

March 2021 - Present
Deputy Clerk • Irving Township

Work as administrative support liaison for the Township Clerk. Certified as an Election Inspector. Served as Election Chair. Aid in supporting all administrative and accounting needs for the clerk including cemetery liaison, recorder of meeting minutes and any task that arises.

March 2010 – Present
Office Manage • Bush Farms Mini Excavating/Joe Bush Auto

In house bookkeeper for our businesses. Maintain the financial books, track expenses, prepare and submit invoices through QuickBooks. In addition, State of Michigan Trained in the process of Used Car Sales utilizing the RD108 system.

June 1986 – March 2010
Corporate Event Manager • Stiles Machinery Inc.

Planned sales, leadership, and recreational events independently on up to 50 events annual including open houses, trade shows and international technology tours with budgets from \$20,000 to \$500,000. Company ambassador hosting over 400 clients on Technology Tours throughout Europe including Italy, Germany, Denmark, Austria, France, Belgium

References

[Available upon request.]

Resume

From: Francie Nagel <francienagel@yahoo.com>

Sent: Sun, May 8, 2022 at 10:00 pm

To: Supervisor@Irvingtownship.org

Francie Nagel (1).png (548.2 KB)

Hi Jamie,

Please find my resume attached to this email which outlines my education and work experience. I would like to be considered for the interim Irving Township Treasurer position. I feel that my 33+ years of experience with the City of Hastings and living in Irving Township for 45 years, I am uniquely qualified to fill this position.

I take pride in being a good person, doing a job to the best of my ability and working hard. I work well with others, work with honesty and integrity and I am happy to provide service with a smile. I hope these are qualities you are looking for in your successful candidate.

Thank you for your consideration.

Francie Nagel

FRANCIE NAGEL

3560 Solomon Rd., Middleville, MI 49333
269-838-6460 francienagel@yahoo.com

Summary of Skills and Qualifications

Accomplished Customer Service Supervisor with proven success in office management and organization. Extremely accurate. Superior communication skills, easily interacts with department heads, fellow employees, council members and citizens of the City of Hastings. Hard working and detail oriented. Member of the Michigan Municipal Treasurers Association.

Work

Experience

City of Hastings Michigan

1988-Present

Deputy Treasurer/Utility Billing

- Responsible for tax billing, collection and disbursement to entities, responsible for annual settlement with Barry County Treasurer.
- Proficient with BS & A Software.
- Responsible for monthly utility billing process, review meter reads, investigate problem accounts, answer customer inquiries, coordinate appointments with water and wastewater departments.
- Audit daily cash drawers.
- Consolidate daily transactions, balance cash to receipts and update General Ledger.
- Keep accurate and detailed records.
- Oversee and provide backup for Accounts Payable, Accounts Receivable, Payroll and month end procedures.
- Provide Budget and Audit support.

1995-1999

Administrative Assistant to the City Manager

1989-1995

Water Billing / Utility Clerk

1988-1989

Elections Clerk / Customer Service

Olson Dairy Farm

2018 - Present

Payroll / Bookkeeping Assistant

- Perform Payroll and Accounts Payable duties during winter months.
- Assist with Monthly and Year-End reconciling process

Education

Davenport University

1987-1991

Bachelors Degree - General Business Administration

Minors - Management, Communications & Social Science
Dean's List

Ferris State University

1985 - 1987

Undergraduate Studies

Computer Information Systems & Accounting

Interim Township Treasurer

From: Douglas Sokolowski <douglas.sokolowski@gmail.com>

Sent: Tue, May 3, 2022 at 11:04 am

To: supervisor@irvingtownship.org

DOUGLAS SOKOLOWSKI Resume-0322.docx (93.1 KB)

Dear Township Supervisor

Although I do not have experience as a treasurer, my 30 plus years as a Program Manager has provided expertise in the facets of a treasurer. As a Program Manager and Senior Executive I have managed large budgets upto \$40 million, teams as large as 70 employees and contractors and stakeholders from BOD to end-customers. Additionally skills include strong communication, exceptional organization and attention to detail. My resume is attached for your reference.

On a personal note in April 2021 I was part of a 30% reduction in staff, since that time I have been semi-retired, therefore I have no competing priorities. We have lived in Irving Township since 2008 and two of our children attended TK schools.

I welcome the opportunity to discuss my qualifications further.

Respectfully
Douglas Sokolowski

DOUGLAS SOKOLOWSKI

6045 Walnut Grove Court, Middleville, Michigan 49333 · (M) (269) 908-6141
douglassokolowski@gmail.com · www.linkedin.com/in/douglas-r-sokolowski

SUMMARY

A leader with over thirty years of information technology experience in government, healthcare, automotive, consulting and insurance industries. My career includes leadership roles in Project Management Offices, Financial Controlling, Human Capital, Customer Service Management and Quality Management. I have demonstrated the ability to define departmental direction in support of corporate strategy within budgetary constraints. During these years I have gathered extensive internal and external customer service experience. As a consultant and senior level executive I have engaged with organizations to deploy IT solutions in support of their core business, including Enterprise Resource Planning packages. My experience as a program manager of quality initiatives provided the opportunity to gain familiarity with a wide range of corporate operations and diverse audiences. Having been a part-time instructor at a college expanded my skills in structuring and communicating complex concepts. In conclusion the opportunities provided during the past thirty years have allowed me to gain competence in many areas.

AREAS OF EXPERTISE

Project/Program Management | Financial Controlling | Customer Service Management
Quality Management | Strategic Planning | Budgetary Management
Training and Development | Risk Mitigation | Performance Measurement and Improvement

EXPERIENCE

JANUARY 2017 – APRIL 2021

GLOBAL ISP SERVICE LEVEL MANAGER: D.C. FOUNDATIONS, ZURICH SERVICES

- Program Managed local business units and major ISP outsourcer service performance
- Developed & Improved metrics tracking and reporting
- Facilitated group to Define & enhance global procedures and processes
- Served as Program Manager for Global Data Center Consolidation, a BOD strategic initiative; reducing global data centers from 70 to 8 and global server rooms from 60 to 6, a \$12,000,000 plus program.
- Responsible for Data Center Foundation governance and compliance activities

SEPTEMBER 2012 – DECEMBER 2016

GLOBAL COMPLIANCE & GOVERNANCE LEAD: D.C. SERVICES, FARMERS

- Responsible for Data Center Foundation governance and compliance activities; including SOW reviews, consolidated status reporting, facilitating weekly and monthly meetings
- Program Manager for addressing all internal and external audit observations for DCS
- Supported / mentored department project managers

OCTOBER 2007 – SEPTEMBER 2012

NA PMO LEAD & PROGRAM MANAGER, ZURICH NORTH AMERICA

- Facilitated the development of operational procedures and metrics, resulting in improved service
- Developed and executed staff coaching initiative
- Project Manager of a Data Center Relocation Project, delivered on-time and 10% under budget, with minimal impact to business, earning a bronze award
- Project Manager of a Data Center Power Outage to permit electrical system preventive maintenance, delivered on-time and within budget
- Established North America PMO for Infrastructure Outsourcing Program

OCTOBER 1999 – OCTOBER 2007

MANAGING VP, SERVICE & QUALITY MANAGEMENT, GEDASUSA, T-SYSTEMS NA

Other titles held during tenure: Vice President, Quality and Project Management & Interim Lead Human Capital; Manager, Project Management and Controlling; Manager, Competence Center Project Management; Senior Project Manager

- Established Customer Service Management Best Practices, including defining and implementing a Customer Care Program with a Customer Advisory Panel, in two months improved relationships with customers, resulting in contract renewal and new business totaling \$5,000,000. Also improving Customer Satisfaction by 10% in a year.
- Senior Quality Executive deployed SOX and ITIL plus maintain ISO 9001 Certification.
- Mitigated corporate risk reducing aged account receivables and corporate write-offs.
- Integrated T-Systems and gedasUSA processes, creating the combined entity of TSNA
- Developed an approach to achieve ISO certification, partnering with third-party and achieved in 6 months and for one-fifth of the original cost estimates.
- Developed, maintained and disseminated the global gedasUSA project management methodology, g2LEAD resulting in global standardization.
- Developed, and administered a global Project Manager Training course certifying over 500 persons globally in methodology plus 100 PMPs in 8 mths.
- Served as project manager, leading international team, for a Project Management Information System selection.
- Project Manager for Volkswagen's Parts Depot Addition Project.
- Project Manager for Volkswagen's Sales District Realignment Project.

JUNE 1997 – OCTOBER 1999

SENIOR PRINCIPAL CONSULTANT, KEANE CONSULTING

- Functioned as Engagement Manager for \$8,000,000 account overseeing a payroll system implementation project, a logistics system development project, a Y2k remediation project, supplemental staffing and serving as program manager on package selection project.
- Functioned as project manager for the Year 2000 Compliance project at the country's largest cement manufacturer, delivering on schedule, 5% under budget.
- Consistently earned the highest project compliance audit scores within the branch.
- Received 5 Customer Quality Of Service Awards

JUNE 1995 – JUNE 1997

PROJECT MANAGER / SYSTEMS SPECIALIST, PEROT SYSTEMS CORPORATION

- Served as Program Manager for QAD MFG/PRO implementation at four plants with a team of twelve consultants from two firms which earned the QAD Rapid Implementation Award. Managing a \$15,000,000 budget.
- Designed, developed and implemented an automated check reconciliation system, permitting the customer to reduce their month-end processing time by one week and reduce 1 headcount.
- Designed, developed and implemented an automatic remittance processing system, resulting in a reduction in time for bank reconciliation from 4 days to 2 days. Receiving a Letter of Commendation from the Customer.

JUNE 1994 – JUNE 1995

INFORMATION TECHNOLOGY SUPERVISOR, AUTOMOTIVE PRODUCTS USA

NOVEMBER 1992 – JUNE 1994

INFORMIX SYSTEMS MANAGER, AUTOMATED MEDIA

MAY 1982 – NOVEMBER 1992

PROGRAMMER & SYSTEM ANALYST POSITIONS, MULTIPLE EMPLOYERS

EDUCATION

MASTER OF SCIENCE IN ADMINISTRATION, CENTRAL MICHIGAN UNIVERSITY

BACHELOR OF ARTS IN COMPUTER SCIENCE, MADONNA UNIVERSITY

CERTIFICATIONS

Project Management Institute

Project Manager Professional (PMP)

National Bureau of Certified Consultants

Certified Professional Consultant to Management (CPCM)

Wish-A-Mile Bicycle Tour Break Stop Request - July 31, 2022

From: Kelli Jo Peltier <kpeltier@michigan.wish.org>

Sent: Thu, Apr 28, 2022 at 4:06 pm

To: supervisor@irvingtownship.org

Hi Jamie,

After two years as a virtual event, we are excited that our Wish-A-Mile Bicycle Tour is back in person this year!

I wanted to reach out to see if it is possible to use the Irving Township Hall parking lot as a break stop for our ride. Our 2022 date is Sunday, July 31. It will be the same set up as previous years with portable toilets being dropped off the night prior and two volunteers with pop-up tents, snacks, and drinks set up during the day on Sunday.

Let me know if this will be possible again this year!

Best Wishes,

Kelli Jo Peltier
WAM Tour Director
Make-A-Wish® Michigan

648 Monroe, Suite 104
Grand Rapids, MI 49503

kpeltier@michigan.wish.org
Direct Line: 616.236.3802
Cell: 616.560.6771

michigan.wish.org | [Facebook](#) | [Instagram](#) | [Twitter](#) | [LinkedIn](#)
[YouTube](#) | [Vimeo](#)



Dykema Gossett PLLC

Capitol View
201 Townsend Street, Suite 900
Lansing, MI 48933

WWW.DYKEMA.COM

Tel: (517) 374-9100

Fax: (517) 374-9191

Jason T. Hanselman

Direct Dial: (517) 374-9181

Direct Fax: (855) 259-3569

Email: JHanselman@dykema.com

March 30, 2022

Via USPS

Clerk Sharon Olson
Irving Township
3425 Wing Road
Hastings, MI 49058

Re: Request for Grant of Franchise to Great Lakes Energy Cooperative

Dear Ms. Olson:

I am writing on behalf of Great Lakes Energy Cooperative ("Great Lakes") to ask the Township Board to grant Great Lakes a franchise to conduct business in the Township. As you may know, a franchise provides authorization for Great Lakes to provide broadband high-speed fiber internet to Township residents. I am writing to respectfully ask the Township Board to approve the enclosed new franchise that will take effect when the current franchise expires.

To briefly summarize the franchise, it generally allows Great Lakes the right to run lines, poles, and other apparatus that are necessary to provide broadband service to Township residents in the public right-of-way. The franchise allows the Township Board to revoke the franchise at the Township Board's discretion. Additionally, the franchise would not be exclusive, which provides flexibility to the Township as well.

Copies of the new franchise are attached as Tab 1. I am enclosing five (5) copies so each Township Board member has a copy. Although Great Lakes has some time before the current franchise expires, for efficiency purposes, we are hoping to renew a batch of franchises in the next few months. Accordingly, if the proposed franchise is satisfactory, Great Lakes requests that it be placed on the Township Board's agenda for adoption at the next Township Board meeting. If possible, please advise me when the Township Board will consider the proposed franchise.

Enclosed as Tab 2, please find a Franchise Approval Checklist, which is designed to serve as a step-by-step reference for approving and publishing the franchise. Great Lakes will, of course, pay publication fees and would be happy to provide additional information or to answer any questions that the Township Board might have.

Township of Irving
Barry County, Michigan
ORDINANCE NO. 2022-1

A FRANCHISE, granting to GREAT LAKES ENERGY COOPERATIVE, its successors and assigns, the right, power and authority to lay, maintain and operate electric and fiber lines, poles and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to conduct a local electric, broadband, and communication business in the Township of Irving, Barry County, Michigan for a period of thirty years.

The Township of Irving ORDAINS:

Section 1. Grant of Franchise. The Township of Irving, located in Barry County, Michigan (the "Township") hereby grants to Great Lakes Energy Cooperative, its subsidiaries, successors, and assigns (the "Company") consent, permission, right and authority is hereby given to construct, lay, operate, maintain, use, and replace electric, fiber, and other communication lines, poles, cables, conduits, appliances, buildings and other necessary works, in the highways, streets, alleys and other public places in the Township and a non-exclusive franchise is hereby granted to the Company, its subsidiaries, successors, and assigns, to transact local business in the Township for the purposes of producing, storing, transmitting, selling, and distributing electricity and broadband communication services into and through the Township and all other matters incidental thereto.

Section 2. Consideration. In consideration of the rights, power and authority hereby granted, the Company shall faithfully perform all things required by the terms hereof.

Section 3. Use of Streets and Other Public Places. The Company, its successors and assigns, shall not unnecessarily obstruct the passage of any of the highways, streets, alleys, or other public places within the Township and shall within a reasonable time after making an opening or excavations, repair the same and leave it in as good condition as before the opening or excavation was made. The Company, its successors and assigns shall use due care in exercising the privileges herein contained and shall be liable to the Township and to every owner of property abutting the Company's lines or other facilities, for all damages and costs arising from the negligence of the Company or its officers, agents, and servants.

Section 4. Force Majeure. The Company shall not be liable for failure to furnish service as herein provided, or for any breach of the Company's obligations hereunder, if such failure or breach is caused by acts of God, labor troubles, riot, or any other causes or contingencies not reasonably within the control of the Company.

Section 5. Hold Harmless. The Company shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may be subject by reason of the Company's negligent construction and negligent maintenance of the structures and equipment hereby authorized. If any action is commenced against the Township resulting from Company's negligent construction and maintenance, the Company shall, upon notice, defend the

Township and save it free and harmless from all loss, cost and damage arising out of such negligent construction and maintenance.

Section 6. Effective Date; Term of Franchise; Acceptance by the Company. This Franchise shall take effect the day following the date of publication thereof, which publication shall be made within thirty (30) days after the date of its adoption, and shall continue in effect for a period of thirty (30) years thereafter; provided, however, that when this Franchise shall become effective the Township Clerk shall deliver to the Company a certified copy of the Franchise accompanied by written evidence of publication thereof as required by law, and the Company shall, within sixty (60) days after receipt of the above documents, file with the Township Clerk its written acceptance of the conditions and provisions hereof.

Section 7. Franchise Not Exclusive. The rights, power and authority granted by this Franchise are not exclusive, and nothing contained herein shall prevent the Township from granting other non-exclusive electric or broadband franchises.

Section 8. Franchise Revocable. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

Section 9. Effect and Interpretation of Franchise. All other franchises, ordinances and resolutions, and parts thereof, which conflict with any of the terms of this Franchise are hereby rescinded, to the extent of such conflict. The catch line headings which precede each section of this Franchise are for convenience in reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of this Franchise.

Section 10. Successors and Assigns. The words "Great Lakes Energy Cooperative" and the "Company," wherever used herein, are intended and shall be held and construed to mean and include both Great Lakes Energy Cooperative and its subsidiaries, successors, and assigns, whether so expressed or not.

Ayes: MB, JK, SO

Nays: DB.

Date Passed: _____

Attested, by Order of the Township of Irving,
Barry County, Michigan

Township Clerk

Township Supervisor