

# IRVING TOWNSHIP

EST. 1839

## BOARD MEETING AGENDA – July 19, 2022

Call Meeting to order with pledge of allegiance

Approval of agenda

Reports: Fire Reports/Commissioners/Cemetery Sexton/Assessors

Public Input (**3 minute limit**)

Clerk's minutes – June 21, 2022

Treasurer's report

Pay bills

Board Members Comments

Unfinished Business

- Proposal Spam filter
- Proposal Archive
- 4 station voting booth

New Business

- Proposal land swap
- Proposal unclaimed payments
- Great Lakes Energy update
- MEI update
- Resolution 2022-10 – Great Lakes Energy

Public Input (**Limited to 3 minutes**)

Upcoming Dates: *Aug 15, 2022*

- ~~July 20, 2022~~ – Seigfried Crandall Auditors onsite
- July 21, 2022 – Board of Review 6:00pm
- August 2, 2022 – Primary Election Polls open 7am-8pm
- August 16, 2022 – Township Board Meeting 6:30pm

### GUIDELINES TO PUBLIC COMMENT

Public comment is welcome and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the supervisor. All comments will be made in a courteous and civil manner, profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesman on behalf of a group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

## HASTINGS FIRE DEPARTMENT MONTHLY UPDATE FOR JUNE 2022

The Hastings Fire Department responded to 61 calls for the month of June (29) in the city and (32) in the rural.

The department did not install any smoke or co detectors for the month.

(7) fire fighters lost their lives in during the month of June, none from Michigan.

For training the department:

Recertified the certificates for CPR which is a requirement every two years

The second one for the month was canceled due to the extreme heat.

Thank You,

Roger

	CITY	
3	STRUCTURES	1
1	VEHICLE FIRE	1
4	MEDICAL FIRST RESPONDERS	1
3	DRUG OVERDOSE	6
2	VEHICLE ACCIDENTS W/ INJURIES	4
5	VEHICLE ACCIDENT W/O INJURIES	4
1	ASSIST LAW ENFORCEMENT	4
1	CANCELED ENROUTE	4
1	PHONE/TV CABLE	1
2	SMOKE INVESTIGATIONS	3
2	LIFT ASSISTS	2
4	FALSE ALARMS	1
29	TOTAL	32

	RURAL	
	STRUCTURE	
	GRASS FIRE	
	SUICIDE	
	MEDICAL FIRST RESPONDERS	
	VEHICLE ACCIDENTS W/ INJURIES	
	VEHICLE ACCIDENT W/O INJURIES	
	EXTRICATIONS	
	DOWNED POWER LINES	
	FULL ARREST	
	UNAUTHORIZED BURNING	
	CANCELED ENROUTE	
	CONTROLLED BURN	
	TOTAL	

		CITY	RURAL
	EST VALUE OF PROPERTY	\$64,000	\$50,000
	EST VALUE OF PROPERTY LOST	\$50,000	\$45,000
	EST VALUE OF PROPERTY SAVED	\$14,000	\$0
	EST VALUE OF CONTENTS	\$10,000	\$0
	EST VALUE OFCONTANTS LOST	\$10,000	\$0
	EST VALUE OF CONTANTS SAVED	\$0	\$0

	RUNS PER WARD	
	1ST WARD	5
	2ND WARD	7
	3RD WARD	7
	4TH WARD	10

	RUNS PER TWP	
	BALTIMORE	5
	CARLTON	4
	HASTINGS	6
	RUTLAND	15
	MUTUAL AID	2

## TTES Run Report - June 2022

From: Randall Eaton <reaton@thornapple-twp.org>

Sent: Tue, Jul 5, 2022 at 12:31 pm

To: Eric Schaefer, supervisor@irvingtownship.org, clerk@irvingtownship.org, treasurer@irvingtownship.org

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June 2022 Run Report.xlsx (21.2 KB)

Good afternoon,  
Please see the attached run report.

Here are some of the highlights for June.

110 total calls for service (690 YTD for 2022)

28 TOF (turn over from other agencies)

4 Structure Fires...

2 in Thornapple Twp. on the same day and part of 9 calls on 6/17/22.

1 Middleville,

1 Mutual Aid to Caledonia

10 total double hits that occurred on 9 days

6 days that had 5 or more calls, and 29 of 30 days with at least 1 call.

Average of 3.66 calls per day in June

### Overall Times (no matter TTES destination)

Alarm to Arrival	Alarm to Dispatch	Dispatch to Enroute	Enroute to Onscene	Dispatch to Onscene
15.12	2.74	2.75	9.63	12.38

Irving times pull from the Overall Time above.

Alarm to Arrival	Alarm to Dispatch	Dispatch to Enroute	Enroute to Onscene	Dispatch to Onscene
19.16	2.66	2.58	13.9	16.5

### Explanation of above...

**Alarm Time** = the time that Barry County Central Dispatch 911 receives the call for assistance.

**Dispatch Time** = the time that 911 actual tones out the responding agency

**Enroute Time** = this is the time that the first responding unit (calls in service) radios dispatch that they are responding to the location

**On Scene** = this is the time that responding unit arrives at the incident

Please let me know if you have any questions.

Thanks,

# Thornapple Township Emergency Services - Monthly Report

Township or Village	Runs for June 2022	Year to Date	
<b>Thornapple Township</b>			
Fire	5	13	
Medical	18	81	<b>Total runs</b>
Fire and EMS	2	17	<b>111</b>
<b>Village of Middleville</b>			
Fire	4	24	
Medical	21	160	<b>Total runs</b>
Fire and EMS	2	7	<b>191</b>
<b>Irving Township</b>			
Fire	1	8	
Medical	13	55	<b>Total runs</b>
Fire and EMS	0	1	<b>64</b>
			<b>Total runs</b>
			<b>0</b>
<b>Transfers</b>	5		
<b>Lift Assist</b>	4		
<b>Medicals TOT</b>	3		TOT/resp area Mercy , WEMS 0, LIFE 0, other 0
TOT = turn over to			IR = 0, TT = , MV = , PN = 0
<b>Medicals TOTF</b>	28	TOTF breakdown	mercy = 14, life = 8, waems = 6, other = 0
TOTF = turn over from			area responded to - HC = 6, RT = 6 , Hope twp = 2
<b>EMS Mutual Aid</b>	0		
<b>Fire Mutual Aid</b>	3		FFD = 0, CFD = 2, HFD = 0, WFD = 0, YS = 1
			LTFD = 0, OFD = 0
<b>Stand by</b>	0		
<b>Other Assists / LE</b>	1		LE = 1, smoke detect. install =
			0 = welfare check
<b>Total calls</b>	<b>110</b>		

1 day with 9 calls  
 1 day with 7 calls  
 2 days with 6 calls  
 2 days with 5 calls  
 8 days with 4 calls  
 8 day with 3 calls  
 3 day with 2 calls  
 2 day with 1 call

Average 3.66 calls per day 29 of 30 days = least 1 call	Double Hits = 10 Days w/ Double Hits = 9
6 days w/ 5 or more calls	

### Comparisons

Water Rescue = 0

June 2021 = 110

YTD - 2021 = 614

YTD - 2022 = 690

Up 76 calls from last year

# Freeport Area Volunteer Fire Department

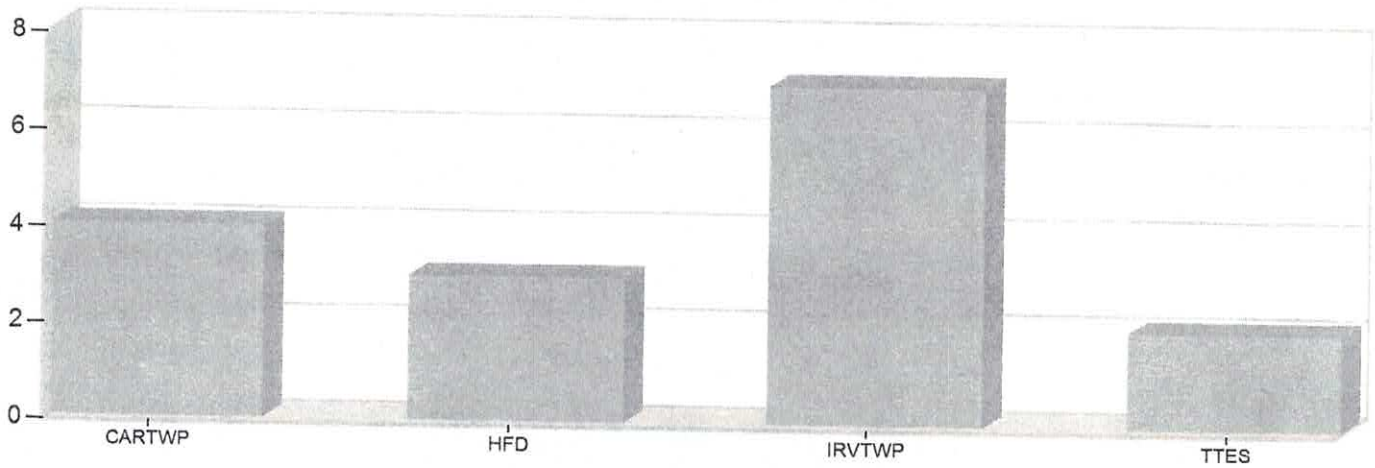


Freeport, MI

This report was generated on 7/3/2022 10:33:50 AM

## Incident Type Count per Zone for Date Range

Start Date: 06/01/2022 | End Date: 06/30/2022



ZONES	INCIDENT TYPE	COUNT
<b>CARTWP - Carlton Township</b>		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	1
	322 - Motor vehicle accident with injuries	1
	381 - Rescue or EMS standby	1
	<i>Total Incidents for CARTWP - Carlton Township</i>	4
<b>HFD - Assist To Hastings FD</b>		
	111 - Building fire	1
	300 - Rescue, EMS incident, other	1
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for HFD - Assist To Hastings FD</i>	3
<b>IRVTWP - Irving Township</b>		
	311 - Medical assist, assist EMS crew	3
	321 - EMS call, excluding vehicle accident with injury	3
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for IRVTWP - Irving Township</i>	7
<b>TTES - Assist To Thornapple Twp Emergency Services</b>		
	111 - Building fire	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for TTES - Assist To Thornapple Twp Emergency Services</i>	2
<b>Total Count for all Zone:</b>		<b>16</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.

# Freeport Area Volunteer Fire Department

Freeport, MI

This report was generated on 7/3/2022 10:35:38 AM



## Incident Type Count per Station for Date Range

Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	# INCIDENTS
<b>Station: 82 - RESPONSES OUTSIDE FOR THE VILLAGE OF FREEPORT</b>	
111 - Building fire	2
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	4
322 - Motor vehicle accident with injuries	1
381 - Rescue or EMS standby	1
611 - Dispatched & cancelled en route	2
<b># Incidents for 82 - Responses outside for the Village of Freeport :</b>	<b>13</b>

<b>Station: 82V - RESPONSES IN THE VILLAGE OF FREEPORT</b>	
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	1
<b># Incidents for 82V - Responses in the Village of Freeport:</b>	<b>3</b>

Only REVIEWED incidents included.



# Freeport Area Volunteer Fire Department

## MONTHLY REPORT

### Response Time Average:

From time dispatched to arrival time for emergent responses within our response area  
10 minutes 0 seconds

### Department Special Events and Training

#### Special Events:

Pancake Breakfast July 30th 8 am - 11 am

#### Trainings over the last two months have include:

Pump Operations, Emergency Vehicle Driving, SCBA's, Rescue Tools. Small Engines, Hand Tools, Medical Operations. Pump Operations. Response to incidents involving electric vehicles and vehicle extraction.

### Department Personnel Hours of Service

Incident Response	53	hours
Training	88	hours
Meetings	5	hours
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Total	146	hours

#### Years of Service Anniversaries:

July

Jeff and Ginger Helmus 2 yrs

**The Freeport Rural Fire Association Board meets on the third Wednesday of each month**  
The board meeting is held at the Freeport Fire Station and begins at 7:30 pm

Respectfully Submitted by

*Fire Chief Jim Yarger*

Cell 616-275-0045

Email [freeportfd.mi@gmail.com](mailto:freeportfd.mi@gmail.com)



**Irving Township Assessing Report  
June 2022**

Building Permits			Deeds/ PTAs	Foreclosure Deeds	Principal Residence Exemptions			Split- Combine	Misc Paper - Letters Sent	Personal Property
Homes	Pole Bldgs	Other			Filed	Rescind	Denied			
2	3	7	34	0	6	5		0	6	0

· Helped set up 2022 summer township & village tax rolls.

Respectfully submitted,

*Daniel R. Scheuerman*  
Assessor

DRAFT

Call Meeting to order with pledge of allegiance.

Board Members Present: Doug Sokolowski, Dean Bass, Jamie Knight, Mike Buehler, and Sharon Olson. 12 members of the public were present.

Approval of agenda, Motion from Knight with second from Buehler. All "Yes" vote, Motion passed.

Reports: Fire Reports/Commissioners/Cemetery Sexton/Assessors on file.

Sokolowski asked for average response times and response times in Irving from all emergency services to be part of reports.

Public Input:

Sue Sejat purchased property on Sisson Road and built a home. Addressed the poor internet service available in the area.

Shelly Lake asked if the Great Lakes Board representative for our area could be asked to speak at the next meeting. Lake also asked what was happening with the land swap and if there was still talk about moving the voting poll. Lake mentioned there was discussion at the GOP meeting that it would be nice if fiber-optic companies would be notified when utilities are being put in along the roadway to see if they wanted to run lines at the same time other utilities are being laid in. Knight answered with a commitment to call Great Lakes Energy about asking John Laforge to come to the next meeting, the land swap will be presented at the next meeting and the Poll is not moving.

Motion to accept Clerk's minutes – May 17, 2022, with one name correction from Knight with second from Buehler. All "Yes" vote. Motion passed.

Treasurer's report attached and on file.

Upcoming Audit, July 20, 2022; correction made to posting and disbursement of taxes.

Folding machine needed.

Information gathered for the land swap prepared by Sokolowski.

Sokolowski announced the voluntary email news notification for the website sign up that went out with the tax bill and is available to any residents interested.

Motion to Pay bills in the amount of \$6392.69 from Knight with second from Bass. Roll call vote all "Yes". Motion passed.

Unfinished Business:

Railing update – Rials are expected to be installed before the August 2, 2022, Election.

Election—Knight asked if there is a need for a ramp. Olson stated the ramp would be helpful for November but would not be needed for August.

Outsourcing to Spectrum printers is the most cost-effective way to deliver Absent Voter Applications for the August/November dual applications for ballots.

Motion from Knight to Utilize the Spectrum Printers for the August and November elections for Absent Voter Ballot Application mailings. Roll call vote, all "Yes". Motion Passed.

New Business:

Spam filter for township email from Pixelvine—Sokolowski asked for more information and clarification in the contract for storage cost, renew date, clause on obligation to transfer if change to another service, and concerns that this retention policy is not in compliance with the Michigan Township Association standards on records retention, Identification standards for spam--will we have the ability to review spam filtered emails to insure there are no emails that should not be in the spam filter? How often will software be updated to defend against threats?

Elections—Olson will get a quote from Inclusion Solutions on the purchase of new voting booths to be presented at the next meeting.

New folding machine—Motion by Knight to purchase new folding machine not to exceed \$1000.00.

Public Input:

Rhonda VanPolen asked for the meeting packet to be available on-line before the meeting.

Upcoming Dates:

July 19, 2022 – Township Board Meeting 6:30pm



Office: 616.765.5000 | 143 Division Street, Freeport Michigan 49325

**Quote for:  
Irving Township, MI**

**Spam Filtering**

**Prepared by:  
Pixelvine Creative**

143 Division

Freeport, MI 49325

616-765-5000 Fax: 877-734-0751

Proposal Inquires / Questions should be directed to:

Sean McMahon

Main Office Line: 616-765-5000 ext: 101

Email: [seanm@pixelvinecreative.com](mailto:seanm@pixelvinecreative.com)

# pixelvine

Office: 616.765.5000 | 143 Division Street, Freeport Michigan 49325

## Deliverables

External Spam Filter for the domain of <https://irvingtownship.org>

Spam filters for email are virtual walls that block unsolicited, malicious code containing unwanted and virus-carrying emails from reaching the user's inbox. It is a software application that protects users from spam. About 14.5 billion spam email messages are circulated daily. That is almost 45 percent of the regular email traffic in the world. Internet Service Providers (ISPs) use spam filters to ensure they do not deliver corrupt incoming emails or links to the receiver.

## Features

- Over 22 million filter rules (and counting)
- Tracking 100+ million senders
- Virus and malware filtering
- Domain-wide filtering policies
- Custom domain-level filter rules
- Geographic policy filters
- Attachment "type" filters
- Microsoft Office macro filter
- Domain wide shared quarantine
- Individual quarantines
- View and recover quarantined mail
- View and re-deliver clean mail
- View message delivery status
- View raw mail logs
- Automatic quarantine provisioning
- ½ hour of support per month

## Cost Detail

Cost breakdown for all deliverables.

Spam Filter one time setup: **\$573.00**

Annual Service/Support support based on 8 users: **\$501.00**

## Project Terms:

Pixelvine development schedule is currently 2 weeks out from project start. To get this project on our schedule, we would request the one-time setup start payment and the annual service renewals in the amount of \$1074.00.

This price includes any support for web-based email. This proposal does not include any setup or configuration of an email client like Outlook, or Mobile mail clients. This setup would fall under your IT support provider.

There is a 10% discount that will be applied to the above numbers if both projects are accepted. Any modifications to the items above would require a new proposal with updated pricing.

Thank you for the opportunity to gain your business. If you have any questions regarding this proposal please feel free to forward them to me. You can call our office at 800.777.2509.

Proposal submission approved by: Sean McMahon, Owner



Please note this project scope is valid for 30 days from the date listed below.  
Submit date: 07/13/2022



**PROPOSAL**  
**PREPARED BY**  
**PREPARER TITLE**  
**DATE**

2022-06-21-A-SPAM  
 Douglas Sokolowski  
 Treasurer  
 21 JUN 2022

<b>Proposal Status</b>	
<b>FINAL</b>	
<b>Proposal Summary</b>	
The Township Supervisor, Jamie Knight, presented Pixelvine's Proposal for providing a SPAM service to the township. Additional information was required by the Board of Trustees which is included in this proposal.	
<b>Proposal Justification</b>	
<ul style="list-style-type: none"> <li>• Pixelvine has utilize a third party for the last 3 years to provide the SPAM detection software and this is updated regularly to keep current with threats</li> <li>• The software provides the capability to identify addresses that are not SPAM</li> <li>• All SPAM goes to a location that can be safely reviewed to ensure email is not misidentified.</li> <li>• Pixelvine can have functionality implemented in 15-20 business days</li> </ul>	
<b>Proposal Risks</b>	
<ul style="list-style-type: none"> <li>• Utilizing a Third Party gives Pixelvine no control over pricing or software functionality.</li> <li>• Pixelvine only offers month-by-month or annual therefore prices can change annually.</li> </ul>	
<b>Estimated Proposal Cost</b>	
<b>One Time Setup</b>	<b>\$573.00</b>
<b>Annual Maintenance</b>	<b>\$501.00</b>
Pixelvine offers a 10% discount on above price if we do both the Spam and Archive proposal Pixelvine anticipates a 15% increase in 2023, approximately \$518 annual maintenance	
<b>Supporting Documents</b>	
Pixelvine Email Archiving Proposa	
<b>Proposal Disposition</b>	
Presented to Board of Trustee on _____ Board's Action _____	
OR	
Cancelled on _____	
Explanation of Above Disposition _____	



**PROPOSAL**  
**PREPARED BY**  
**PREPARER TITLE**  
**DATE**

2022-06-21-B-Archive  
 Douglas Sokolowski  
 Treasurer  
 21 JUN 2022

<b>Proposal Status</b>	
<b>FINAL</b>	
<b>Proposal Summary</b>	
<p>The Township Supervisor, Jamie Knight, presented Pixelvine's Proposal for providing a Archive service to the township. Additional information was required by the Board of Trustees which is included in this proposal.</p>	
<b>Proposal Justification</b>	
<ul style="list-style-type: none"> <li>• Pixelvine's EMAIL Archive is an accumulative software with no functionality to delete once archived.</li> <li>• Pixelvine software provides EMAIL retrieval by date or sender or receiver (USERID)</li> <li>• Pixelvine software does not have capability to search by EMAIL content.</li> <li>• Pixelvine can have functionality implemented in 15-20 business days</li> </ul>	
<b>Proposal Risks</b>	
<ul style="list-style-type: none"> <li>• Pixelvine software does not provide the capability to be compliant with State of Michigan and MTA EMAIL retention policies.</li> <li>• The Township Attorney's opinion is that keeping all EMAILS presents minimum exposure.</li> <li>• Barry County Treasurer and Clerk utilizes individual EMAIL Retention approaches</li> <li>• Pixelvine only offers month-by-month or annual therefore prices can change annually.</li> </ul>	
<b>Estimated Proposal Cost</b>	
<b>One Time Setup</b>	<b>\$806.00</b>
<b>Annual Maintenance</b>	<b>\$640.00</b>
<p>Pixelvine offers a 10% discount on above price if we do both the Spam and Archive proposal          Pixelvine anticipates a 15% increase in 2023, approximately \$663 annual maintenance          Pixelvine does not charge additional fees for storage.</p>	
<b>Supporting Documents</b>	
Pixelvine Email Archiving Proposa	
<b>Proposal Disposition</b>	
Presented to Board of Trustee on _____ Board's Action _____ OR Cancelled on _____ Explanation of Above Disposition _____	



**PROPOSAL**  
**PREPARED BY**  
**PREPARER TITLE**  
**DATE**

2022-07-09-A-Unclaimed Property  
 Douglas Sokolowski  
 Treasurer  
 09 JULY 2022

<b>Proposal Status</b> <b>FINAL</b>
<b>Proposal Summary</b> Per the Uniform Unclaimed Property Act 29 of 1995 Business and Government must submit unclaimed property to the state once a year in July. This proposal is define the approach the Treasurer's Department will follow'
<b>Proposal Justification</b> Barry County, per Sue VandeCar, sends all uncashed checks, regardless of amount to the state. After consulting with Bloom Sluggett, PC – Blake Conklin issued an opinion, the proposed process is aligned to this opinion.
<b>Proposal Risks</b> If Irving Township does not implement a process and adhere to it the township will be in violation of the law. Currently Township checks do not have a VOID AFTER statement, attorneys recommend that all checks have a statement that reads "Check is Void after 365 Days"
<b>Estimated Proposal Cost</b> None to establish. Annually there will be effort and a small cost to attempt to contact the property owners.
<b>Supporting Documents</b> Unclaimed -Property Process
<b>Proposal Disposition</b> Presented to Board of Trustee on _____ Board's Action _____ OR Cancelled on _____ Explanation of Above Disposition _____





**PROPOSAL**  
**PREPARED BY**  
**PREPARER TITLE**  
**DATE**

2022-05-31-A-LAND SWAP  
 Douglas Sokolowski  
 Treasurer  
 31 MAY 2022

<b>Proposal Status</b>	
FINAL	
<b>Proposal Summary</b>	
<p>Continue Old Business from April Board of Trustee Meeting of swapping the 4.4 Acre parcel 08-98-032-031-16 currently owned by the township with a 4.4 Acre parcel, part of 08-08-022-009-50.  <b>Requesting</b> Board approval for survey, permits, and legal paperwork.</p>	
<b>Proposal Justification</b>	
<p>According to Dan Scheuerman, Township Assessor, the two parcels are of similar value. The swap would permit the township to maintain the seat of government in an established central location. Having the township office geographically close to the vacant parcel expands the strategic options available to the Board of Trustees. Therefore, additional parking, site for further township expansion, etc. Daniel recommended engaging Jim McManus, Barry County Planning &amp; Zoning, for assistance on sub-parcel.</p> <p>The township attorney, Jeff Sluggett, provided estimated legal fees and foresaw no legal concerns. Jim McManus stated a survey would need to be done, a drive way permit issued and a permit issued. Ernie and Barb Olson are still interested in executing the land-swap based on a conversation on 8 JUN. Currently the township collects \$190/year in rent and pays \$464.29 in annual taxes.</p>	
<b>Proposal Risks</b>	
<ul style="list-style-type: none"> <li>• Currently both parcels are utilized as agricultural, therefore suitability for building and installation of necessary infrastructure is unknown.</li> <li>• The health of Mr. Olson may delay progress</li> </ul>	
<b>Estimated Proposal Cost</b>	
Legal Fees	\$1000
State Transfer Tax	\$3.75 or every \$500 of value or .75% of total value
County Transfer Tax	\$ .55 for every \$500 of value
Title	\$300.00
Survey	\$400.00
Driveway Permit	\$75.00
Planning Fee	\$25.00
Contingency (10%)	\$200.00
<b>Estimated Total (Minus Contingency) \$2034.45</b>	
<b>Supporting Documents</b>	
<p>Aerial Photos of Both Parcels          Assessor Role Summary Pages for Both Parcels</p>	
<b>Proposal Disposition</b>	
<p>Presented to Board of Trustee on _____ Board's Action _____          OR          Cancelled on _____          Explanation of Above Disposition _____</p>	

**July Treasurer's Report**  
*Balances as of 30 JUNE 2022*

**TREASURER'S COMMENTS**

UPDATES ON PREVIOUSLY REPORTED

- 1) SeigfriedCrandall will be onsite 20 JUL for Annual Audit
- 2) **COMPLETE:** The incorrect posting of Delinquent Tax for 2021 in April has been corrected.
- 3) **COMPLETE:** Proposal-2022-06-01-A-Folding Machine has been completed, cost was \$876.50
- 4) **COMPLETE:** Proposal 2022-05-31-D-EMAIL, has been added to the Township Home Page,
- 5) Proposal-2022-06-21-A-SPAM, updated being presented
- 6) Proposal 2022-06-21-B-Archive, updated being presented
- 7) Per May 17 BoT approval of GLE Franchise, the township received \$500 for the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act Fee.
- 8) Per BoT, the Clerk / Treasurer has purchased a projector & screen, approx. \$150

NEW ITEMS

- 9) 1735 Real Tax Bills totaling \$1,553,576.73 and 81 Personal Property Tax Bills totaling \$102,873.48 were mailed 30 June
- 10) As of 11 July 2022 - 95 bills have been paid totaling \$65,844.89.
- 11) Presenting Proposal-2022-05-31-A-Land Swap for BoT Decision
- 12) Presenting Proposal 2022-07-09-A-Unclaimed-Property For BoT Approval
- 13) First Monthly email sent, provided as separate document

MOTION

- 14) To engage Pixelvine and any subcontractors they require to conduct an IT Assessment and prepare a 3–5-year IT Plan within the boundaries of the township budget and requirements under the oversight of the Treasurers department and not to exceed \$1000.

IRVING TOWNSHIP  
DOUGLAS SOKOLOWSKI, TREASURER

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3425 Wing Road  
Hastings, MI 49058  
[treasurer@irvingtownship.org](mailto:treasurer@irvingtownship.org)

**July Treasurer's Report**  
*Balances as of 30 JUNE 2022*

<b>Committed – Roads/Savings</b>	<b>31 MAY 22</b>	<b>30 JUNE 22</b>
Union Bank Power Plus MM (0424)	\$87,163.93	\$87,166.09
Union Bank Elite Checking Account (7630)	\$213,299.94	\$213,387.60
*Fifth Third Money Market (3428)	\$235,634.97	\$235,636.90

<b>Bank Accounts</b>	<b>31 MAY 22</b>	<b>30 JUNE 22</b>
Huntington Bank General Checking (4850)	\$884,880.19	1,021,294.44
Union Bank Fire & Safety (0109)	\$308,257.92	\$319,244.13
Union Bank Cemetery Savings (3056)	\$39,054.43	\$40,207.71
Union Bank ROW Savings (7124)	\$53,139.94	\$57,446.06
Union Bank Tax Disbursement (0441)	\$1,105.87	\$500.00
Union Bank Fire ESCROW	\$0.00	\$0.00

CONTINUED ON PAGE 2

Respectfully Submitted By,  
Douglas R Sokolowski, Irving Township Treasurer And Wanda Shuford, Irving Township Deputy Treasurer

**Irving Township June 2022 Receipts**

**Huntington General Account ending in 4850**

6/14/2022	113	TBC	TBC	\$214.29	TBD
6/22/2022	114	Accident Fund	Overpayment of Insurance	\$705.00	101-000-672
6/29/2022	115	UB Tax Account	Deliquent Taxes 2021 \$505.41 Summer Adm \$1654.36 Winter Adm \$5617.48 Operating	\$7,777.25	101-000-403
6/30/2022	116	State Of Michigan	Revenue Sharing	\$56,525.00	101-000-574
6/30/2022	117	State Of Michigan	ARPA Funds Coronavirus	\$154,899.00	101-000-672

**Union Bank Fire & Safety Account ending in 0109**

6/14/22	118	LSA	Local Stabilization Authority Check 12601	\$1,101.44	206-000-672
6/29/22	119	Irving - Huntington	2021 Deliquent Tax From County	\$9,833.89	206-000-403
6/30/22	120	Union Bank	Monthly Interest at .20%	\$50.88	206-000-671

**Union Bank Premier Plus MM Acct. ending in 0424**

6/30/22	121	Union Bank	Monthly interest at .10%	\$7.16	101-000-671
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**Fifth Third Bank ending in 3428**

6/30/2022	122	Fifth Third	Monthly interest at .01%	\$1.93	101-000-671
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**Union Bank Cemetary Account ending in 3056**

6/1/22	123	Shaun / Pamela Davis	Row 8 - Space 27, 28 and 29	\$450.00	101-000-600
6/14/22	124	Belinda Middaugh Tim King	Row 4 Space 6 ; Row 4 Space 24 & 25 Row 11 Space 32, 33 & 34	\$700.00	101-000-600
6/30/22	125	Union Bank	Monthly interest at .10%	\$3.28	101-000-671

**Union Bank Elite Checking Account ending in 7630**

3/31/22	126	Union Bank	Monthly interest at .50%	\$87.66	101-000-671
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**Union Bank ROW Account ending in 7124**

6/14/22	127	LCS	ROW Check	\$4,301.55	101-580-004
6/30/22	128	Union Bank	Monthly Interest .10%	\$4.57	101-000-671

**Union Bank Tax Account ending in 0441**

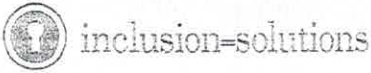
6/14/22		Irving - Huntigton	Deliquent Tax 2021 Deposited in Huntington	\$20,893.39	
6/30/22		Union Bank	Monthly Interest .10% & .05%	\$	0.95

# Irving Township

## Bill Payment List

July 1-19, 2022

DATE	NUM	VENDOR	AMOUNT
101-000-001 Checking			
07/18/2022	0000970039	Usps	-477.30
07/18/2022	0000970040	STAPLES DIRECT online	-353.90
07/18/2022	2197	AT&T	-99.55
07/18/2022	2198	AT&T MOBILITY	-123.00
07/18/2022	2199	BARRY CTY RD COMMISSION	-11,000.00
07/18/2022	2200	BLOOM SLUGGETT,PC	-1,550.95
07/18/2022	2201	CONSUMERS ENERGY	-301.00
07/18/2022	2202	Doug Sokolowski	-308.97
07/18/2022	2203	IRVING TOWNSHIP TAX ACCOUNT	-152.83
07/18/2022	2204	KCI	-667.19
07/18/2022	2205	Lorraine Bush	-396.47
07/18/2022	2206	Mel Boonstra	-3,950.00
07/18/2022	2207	Pixelvine LLC	-250.00
07/18/2022	2208	SPECTRUM PRINTERS, INC	-692.70
07/18/2022	2209	WALKER, FLUKE & SHELDON	-85.00
07/18/2022	2210	WANDA SHUFORD	-32.18
07/19/2022	0000970041	Hughesnet	-114.73
07/19/2022	0000970042	INTUIT	-165.00
07/19/2022	2211	BS&A SOFTWARE	-1,682.00
<b>Total for 101-000-001 Checking</b>			<b>\$-22,402.77</b>



**Inclusion Solutions**  
 2000 Greenleaf St.  
 Suite 3 Evanston, IL 60202  
 www.inclusionsolutions.com  
 Email contact@inclusionsolutions.com  
 Tel 847-869-2500  
 Fax 847-869-2515

# Sales Quote

Quote #	SQ-010252
Date	6/23/2022

**Billing Address** Irving MI, Township of  
 3425 Wing Road  
 Hastings, MI  
 49058  
 USA

**Shipping Address** Irving MI, Township of  
 3785 Buehler Road  
 Hastings, MI  
 49058  
 USA

**Contact** Sharon Olsen  
**Phone** (269) 948-0633/269-298-7150 cell

**Email Address** clerk@irvingtownship.org  
**Fax#** (269) 948-0633

Sales Rep	
Clark Fetridge	

Product	Description	Quantity	Unit Price	Sub-Total
4SFRKLN	Franklin® 4-Station Voting Booth	2	\$924.00	\$1,848.00
4SFRKLN-4UP	Franklin® Booth w/ 4 "Standing/Up" Shelves	3	\$924.00	\$2,772.00
4SCOV	Protective Cover for Franklin Booth	5	\$29.95	\$149.75
FRKCHR	Franklin Voting Chair	2	\$79.95	\$159.90

Sub-Total	\$4,929.65
Shipping	\$344.10
<b>Total</b>	<b>\$5,273.75</b>

*ORDERED 7/20/2022 @ 10:05AM  
 WILL SHIP ON MON 7/25.  
 Will call my cellphone.  
 Will schedule drop to office.  
 Will invoice once shipped.*

To approve quote, sign and fax back to 847-869-2515 or sign, scan document, and email to sales@inclusionsolutions.com

Quote Approved by: *Daniel Knight* (Sign Here)

\*By signing this quote, I authorize Inclusion Solutions to ship the product listed herein and acknowledge that I have followed all state, county, or local purchasing requirements

In this global economy, pricing and shipping costs change rapidly. Prices good for 30 days from Quote Date. Updated pricing available online at www.inclusionsolutions.com or call 847-869-2500.

# IRVING TOWNSHIP

EST. 1839

3425 Wing Road  
Hastings, MI 49058  
(269) 948-0633  
www.irvingtownship.org

## RESOLUTION # 2022-10

**Irving Township Board Resolution To Adopt  
Application For Access To And Ongoing Use Of Public Ways By  
Telecommunications Providers Under Metropolitan Extension  
Telecommunications Rights-Of-Way Oversight Act 2002 PA 48 MCL Sections  
484.3101 To 484.3120 By Great Lakes Energy Cooperative**

**WHEREAS**, the Application For Access To And Ongoing Use Of Public Ways By Telecommunications Providers Under Metropolitan Extension Telecommunications Rights-Of-Way Oversight Act, 2002 PA 48 MCL Sections 484.3101 To 484.3120, states "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that Irving Township, Barry County, approves Great Lakes Energy Cooperative's Metropolitan Extension Telecommunications Rights-Of-Way Oversight Act Permit that is attached as Tab 1.

**BE IT ALSO RESOLVED**, the permit contemplated in the Application brought forth by Great Lakes Energy Cooperative is hereby approved by the Township.

The foregoing resolution offered by board member:

Second offered by board member:

Upon roll call vote the following voted "Aye":

The following voted "No": None

The following board members were absent: None

Motion was passed by roll call vote with all ayes.

Supervisor Jamie Knight declared the resolution adopted.

Sharon Olson, Clerk

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

## Re: Irving Township

From: John LaForge <jlaforge@glenergy.com>

Sent: Thu, Jun 30, 2022 at 9:33 am

To: Jamie Knight

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As of now, the plans for Barry county are to begin in the fall 2023 and spring of 2024. Plans, however, change. There are many factors that may extend or speed up those dates, such as grants, state, and federal permits. Country Lines and Great Lakes Energy websites are the best source of information. On another note, Barry County Telephone is in the process of installing Fiber to all their customers. Based on, what I have seen, they are moving to install it in GLE's area first.

John

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From: Jamie Knight <supervisor@irvingtownship.org>

Sent: Wednesday, June 29, 2022 10:56 AM

To: John LaForge <jlaforge@glenergy.com>

Subject: Irving Township

**CAUTION:** This email originated from outside of Great Lakes Energy. Do not click links or open attachments unless you recognize the sender and know the content is safe. If suspicious, please use PhishAlert.

Hi John,

Can you please provide me an update of when TruStream will be coming to Irving Township? We have had many residents ask about this. Thank you!

Sent from Jamie Knight



## Re: Irving Township

From: Tim Headings <theadings@mei.net>

Sent: Mon, Jul 11, 2022 at 8:56 am

To: Jamie Knight

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Irving Map.jpg (347.7 KB)

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Hi Jamie,

Sorry for the late response, I was in and out of the office quite a bit last week and just didn't have a chance to get to it. Anyway, unfortunately we cannot do the entire township at this time. I've attached a map that shows the areas we will be building out with fiber during this project. The area in the upper left corner is where we're currently wrapping up in Thornapple Twp... obviously Irving is the area to the east and south. This will be done in two phases... we will begin with the largest area to the west, and then the 2nd area will be the "finger" to the east side of the market. We would be more than happy to meet and discuss opportunities to complete the rest of the township if you desire, however that would have to come at a later date.

Please feel free to call me if you have any questions regarding this...

Thanks Jamie,

Tim Headings

Operations Manager

BCTC/MEI Telecom

theadings@mei.net

ofc: (269)623-9979

cell: (269)491-2424

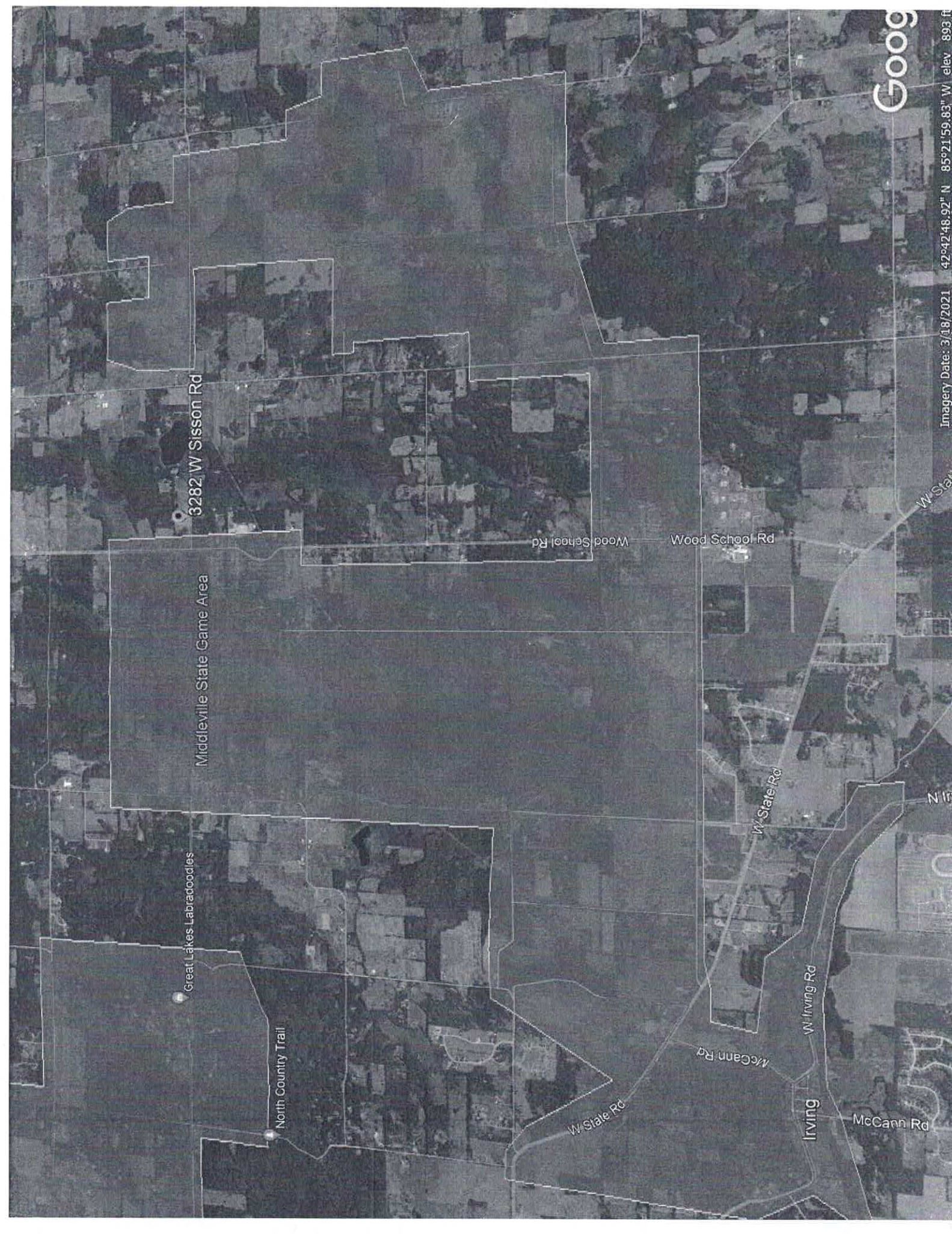
On 7/7/2022 7:55 AM, Jamie Knight wrote:

Hi Tim,

I am the Supervisor of Irving Township and would like to know if MEI is planning to run fiber throughout our whole township. I sent an email last week with no response. I would appreciate any help you can provide.

Thank you!

Sent from Jamie Knight



3282 W Sisson Rd

Middleville State Game Area

Great Lakes Labradoodles

North Country Trail

Wood School Rd

Wood School Rd

W State Rd

W State Rd

McCann Rd

W Irving Rd

Irving

McCann Rd

W State Rd

N Irving Rd