

DRAFT

Irving Township Special Board Meeting and Budget Hearing, March 27, 2023, 6:30pm

3425 Wing RD, Hastings MI 49058

Knight, it is 6:30pm. We will begin Budget Hearing. Knight, any last-minute changes to go over on the budget? Sokolowski, budget has remained stagnant since our last meeting night. Knight, any questions for Doug. None.

Olson, OGG Bond, received notice of cancellation today. I called Burnham & Flowers. They said the bond starts March 13. Burnham & Flowers will call to inform that our fiscal year starts April 1. Burnham & Flowers said send them a check, because it was already approved for \$1,029. This was confusing because we received a refund check for \$705 in June. Burnham & Flowers will get back to us with further explanation. Sokolowski, I will make a change to the budget worksheet that it is due in March.

Sokolowski, any other comments, any other changes? Sokolowski, in the Roads Section, you don't notice us paying for fiscal 2024. That has to be done differently outside the budget. When we do vote for that, as a board, we will release money from the ARPA Funds into the Revenue Section, and then we'll record the expense.

Knight, that's in the Resolution for later. Sokolowski, correct, and that is a change we need to make to the agenda. On that resolution for later, it is correct me if that's a change we need to make to the agenda.

Olson, mileage reimbursement. Sokolowski, updated it to .655. effective January 1. It was .625.

Olson, Election wages. Just learned of an Election for August/Hastings. It is not budgeted here. We will have to adjust the budget. Olson, instead of \$2000 it should be double \$4000. Sokolowski, just for my understanding, the net effect will be zero though, because in the revenue section, we will collect other revenue that offsets that expense, is that correct? Olson, that's true. Sokolowski, from a budget hearing perspective, it's a net zero. Whatever we incur in the election, wages will be offset by reimbursement from the school district. Sokolowski, so we can modify the budget now or we can do it by motion later. Knight, do it by motion later.

Bush, what about new election tabulator requirement? Olson, we will have to make a motion to increase the budget. We will have to wait and see when more information comes regarding Proposal 2. If we make a change we will have to make change to the General Appropriations. Olson, the good news, we don't have to do the nine days prior for special elections. Knight, budget hearing closed.

Special Meeting called to order at 6:37pm with Pledge of Allegiance.

Knight, any corrections or changes to the agenda? Road Commission not listed on BM copy. Changes posted correctly with Road Commission topic listed under new business. Change to original agenda took place 18 hours prior to meeting.

Knight, public comment, hearing none.

Knight, board member comments, hearing none.

Knight, New Business

Salary Resolution #2023-5, Supervisor, \$16,123.43, attached.

Salary Resolution #2023-6, Clerk, \$22,651.76, attached.

Salary Resolution #2023-7, Treasurer, \$21,015.44, attached.

Salary Resolution #2023-8, Trustee, \$2848.14, attached.

Complete Road Work Resolution #2023-9, attached.

Knight, Road Work, #5, Jake came to me and asked that we pay half of the 2024 roadwork, that he has projected this year to lock in the prices, \$138,015. Number 1 – 4, are the same as presented during the January meeting. Sokolowski, the attachments A, B, C & D provide all the details of their recommendations. Sokolowski, change Resolution 2023-9, #5 to be billed “up to” September 2023. (Attachment D).

Motion by Knight, second by Buehler, Approve Resolution #2023-9 with changed. Roll call, Buehler, Bass, Knight, Sokolowski, Olson. All in favor, “Yes”. Motion passed.

General Appropriation Act Resolution #2023-10, attached.

Sokolowski, this is basically the same as last year except for #11. The Board of Trustees of Irving Township adopts the 2023/2024 fiscal year general fund budget by cost center. We never mentioned the Public Safety Budget; and therefore, I have added it because we are also adopting budget for 206.

Public comment. Lorraine Bush, my background is from over 25 years in corporate world. It is refreshing to see this kind of budget: reductions in miscellaneous costs, more accountability, updated accounts in the cost centers to identify expenses. If I were before my previous boss with a budget like this, he would be more than satisfied with the results. Good job to you board members. This is great work for our township. And, as a citizen, I applaud you.

Next township board meeting, Monday, April 24, 2023.

Knight adjourned meeting at 6:49 pm.

Prepared by deputy clerk for Sharon Olson, Clerk

April 4, 2023

RESOLUTION: - 2023-5

TO ESTABLISH IRVING TOWNSHIP OFFICERS SALARY

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS the board of Irving Township deems it desirable to adjust the salary of the township supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office.

THEREFORE, BE IT RESOLVED THAT AS OF April 1, 2023, the salary for the following township office shall be:

Supervisor \$16,123.43

The foregoing resolution offered by board member Jamie Knight

Second offered by Doug Sokolowski

Upon roll call:

Jamie Knight- Yes

Doug Sokolowski- Yes

Dean Bass-Yes

Mike Buehler-Yes

Sharon Olson-Yes

Supervisor Jamie Knight declared the resolution adopted.


Sharon Olson, Clerk

March 27, 2023

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.


Sharon Olson, Clerk

March 27, 2023

RESOLUTION: - 2023-6

TO ESTABLISH IRVING TOWNSHIP OFFICERS SALARY

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Irving Township deems it desirable to adjust the salary of the township clerk to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office.

THEREFORE, BE IT RESOLVED THAT AS OF April 1, 2023, the salary for the following township office shall be:

Clerk \$22,651.76

The foregoing resolution offered by board member Doug Sokolowski

Second offered by Mike Buehler

Upon roll call vote:

Dean Bass-Yes

Mike Buehler-Yes

Doug Sokolowski-Yes

Jamie Knight- Yes

Sharon Olson-Yes

Supervisor Jamie Knight declared the resolution adopted.



Sharon Olson, Clerk

March 27, 2023

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.



Sharon Olson, Clerk

March 27, 2023

RESOLUTION: - 2023-7

TO ESTABLISH IRVING TOWNSHIP OFFICERS SALARY

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Irving Township deems it desirable to adjust the salary of the township Treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office.

THEREFORE, BE IT RESOLVED THAT AS OF April 1, 2023, the salary for the following township office shall be:

Treasurer \$21,014.44

The foregoing resolution offered by board member Doug Sokolowski

Second offered by Mike Buehler

Upon roll call
Dean Bass- Yes
Jamie Knight-Yes
Sharon Olson-Yes
Mike Buehler-Yes
Doug Sokolowski-Yes

Supervisor Jamie Knight declared the resolution adopted.


Sharon Olson, Clerk

March 27, 2023

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.



Sharon Olson, Clerk

March 27, 2023

RESOLUTION: - 2023-8

TO ESTABLISH IRVING TOWNSHIP OFFICERS SALARY

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS the board of Irving Township deems it desirable to adjust the salary of the township trustee to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office.

THEREFORE, BE IT RESOLVED THAT AS OF April 1, 2023, the salary for the following township office shall be:

Trustee \$2848.14

The foregoing resolution offered by board member Jamie Knight.

Second offered by Doug Sokolowski

Upon roll call
Jamie Knight- Yes
Doug Sokolowski-Yes
Mike Buehler- Yes
Sharon Olson-Yes
Dean Bass-Yes

Supervisor Jamie Knight declared the resolution adopted.


Sharon Olson, Clerk

March 27, 2023

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.


Sharon Olson, Clerk

March 27, 2023

IRVING TOWNSHIP BOARD

**RESOLUTION TO COMPLETE ROAD WORK IN IRVING TOWNSHIP,
BARRY COUNTY, MICHIGAN**

RESOLUTION NO. 2023-9

At a meeting of the Irving Township Board held on March 27, 2023.

WHEREAS, the Irving Township Board recognizes the importance of the road network within our Township, and,

WHEREAS, The Township finds that collaborating with the Barry County Road Commission to properly maintain the road network is of value to the community,

NOW, THEREFORE, BE IT RESOLVED that the Irving Township Board authorizes the Barry County Road Commission to complete the following tasks:

1. Referenced on attached form, *Irving Township 2023: Road Repair Recommendations, Subdivision Roads* (2 pages) at a cost of \$42,570. (Attachment A)
2. Referenced on attached form, *Irving Township 2023 Local Road Pavement Marking Condition Report* (2 pages) at a cost of \$1,978. (Attachment B)
3. Referenced on attached form, *Irving Township 2023 Expected Average Annual Maintenance Expenses* at a cost of \$75,000 for road material (gravel) and \$23,100 for dust control (Township Portion). (Attachment C)
4. Invoice our Township once per year in May 2023 for the Township's contribution of the cost documented in items 1, 2 and 3.
5. To lock the cost for Fiscal Year 2024, the township will pay 50% of the work reflected in *Anticipated Repairs 2024 Irving Township* equaling \$138,015, to be billed up to September 2023. (Attachment D)

Motion by Jamie Knight to approve Resolution 2023-9, second by Mike Buehler.

YEAS: Mike Buehler, Dean Bass, Jamie Knight, Dough Sokolowski, Sharon Olson

NAYS: None

IRVING TOWNSHIP BOARD

I, the undersigned, being the duly qualified clerk of the Irving Township Board do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Irving Township Board at a regular meeting held on **March 27, 2023**.


Sharon Olson, Irving Township Clerk

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.

A handwritten signature in cursive script, appearing to read "Sharon Olson".

Sharon Olson, Clerk

March 27, 2023

**Irving Township
2023
Road Repair Recommendations
Main Roads**

ROAD NAME	DIMENSIONS	ROAD SEGMENT	RECOMMENDATION	TWP. COSTS
#607 Freeport Middleville	6.68 Miles 22' Wide	W. State Rd to Wood School Rd	Crack Seal	\$30,060
Parmalee Rd	2.03 Miles 22' Wide	Robertson Rd to Solomon Rd	Crack Seal	\$9,135
Willitts Rd & Hammond Rd	0.75 Miles 22' Wide	Woodruff Rd N & E to Carlton Twp Line	Crack Seal	\$3,375
Total Main Road Repair Recommendations:				\$42,570

**Irving Township
2023
Road Repair Recommendations
Subdivision Roads**

ROAD NAME	DIMENSIONS	ROAD SEGMENT	RECOMMENDATION	TWP. COSTS
Total Subdivision Road Repair Recommendations:				\$0

Total Main Road Repair Recommendations:	\$42,570
Total Subdivision Road Repair Recommendations:	\$0

Total Road Repair Recommendations: **\$42,570**

Irving Township

2023

Local Road Pavement Marking Condition Report

WO - PM0049

<u>LOCAL ROAD</u>	<u>ROAD SEGMENT</u>	<u>Length in Miles</u>	<u>Cost per mile</u>	<u>Yr Last Painted</u>	<u>Condition of Paint</u>	<u>Cost to Repaint</u>
Grange Rd	Wood School to West State Rd C. Line E. Line	2.43 2.43	\$325 \$450	2021 2021	Good Good	
Irving Rd	McCann East to Town Line C. Line E. Line	1.47 1.47	\$325 \$450	2022 2022	Poor Poor	\$478 \$662
McCann Rd	Irving to West State Rd C. Line E. Line	0.83 0.83	\$325 \$450	2022 2022	Poor Poor	\$270 \$374
Willits Rd	Hammond Rd to Town Line C. Line E. Line	0.25 0.25	\$325 \$450	2021 2021	Good Good	
Wood School Rd	Eckert to Kent County Line C. Line E. Line	0.52 0.52	\$325 \$450	2021 2021	Good Good	
Woodruff Rd	West State to Hammond Rd C. Line E. Line	1.11 1.11	\$325 \$450	2021 2021	Good Good	
2.2 Miles Total Length	Same Amount to Rutland Twp					
Woodruff Rd	West State to Town Line C. Line E. Line	0.28 0.28	\$325 \$450	2021 2021	Good Good	
0.57 Mile Total Length	Same Amount to Rutland Twp					
Fighter Rd	Ryan Rd to Kaiser Rd C. Line E. Line	0.20 0.20	\$325 \$450	2021 2021	Good Good	
	Same Amount to Carlton Twp					

Irving Township
2023
Local Road Pavement Marking Condition Report

Continued

<u>LOCAL ROAD</u>	<u>ROAD SEGMENT</u>	<u>Length in Miles</u>	<u>Cost per mile</u>	<u>Yr Last Painted</u>	<u>Condition of Paint</u>	<u>Cost to Repaint</u>
Hammond Rd	C. Line	0.50	\$325	2021	Good	
	E. Line	0.50	\$450	2021	Good	
Buehler Rd	C. Line	1.62	\$325	2021	Good	
	E. Line	1.62	\$450	2021	Good	
Robertson Rd	C. Line	0.16	\$325	Never	Painted	
	E. Line	0.16	\$450	Never	Painted	
Fighter Rd	C. Line	0.6	\$325	2022	Poor	\$195
	E. Line	0.6	\$450	Never	Painted	
Total Miles Currently Painted by Township		9.97				
Total Centerline Paint:						\$943
Total Edge Line Paint:						\$1,035
Total:						\$1,978

Irving Township

2023

Expected Average Annual Maintenance Expenses

Total Township Mileage			
Paved Miles =	39.4 Miles		
Gravel Miles =	35.65 Miles		
Average Annual Asphalt Expense		=	\$207,368
Average Annual Seal Expense		=	\$88,650
Average Annual Center/Edge Line Paint Expense		=	\$1,692
Average Annual Regraveling Expense		=	\$26,852
Approved Chloride: 2022		=	\$21,524
Average Total Yearly Road Expenses		=	\$346,085

ANTICIPATED REPAIRS

2024

Irving Township

Any Projects Not Approved In:			
2023			
ROAD NAME	DIMENSIONS	ROAD SEGMENT	RECOMMENDATION
			TWP. COSTS
Grange Rd	2.57 Miles 22' Wide	W. State Rd to Wood School Rd	Slag Seal \$46,260
Harris Creek Rd	1.01 Miles 22' Wide	Parmalee Rd to 108th St	Slag Seal \$18,180
Robertson Rd	0.40 Miles 30' Wide	North of Parmalee Rd to Pvt Rd	Slag Seal \$4,909
Sisson Rd	1.52 Miles 22' Wide	Buehler Rd to Fighter Rd	Slag Seal \$27,360
Sisson Rd	1 Miles 22' Wide	Wood School Rd to Buehler Rd	Slag Seal \$18,000
Willitts Rd & Hammond Rd	0.75 Miles 22' Wide	Woodruff Rd N & E to Carlton Twp Line	Slag Seal \$13,500
Wood School Rd	0.52 Miles 22' Wide	Eckert Rd to Kent County Line	Slag Seal \$9,360
Wood School Rd	5.47 Miles 22' Wide	W. State Rd to Eckert Rd	Slag Seal \$98,460
Woodruff Rd	2.22 Miles 22' Wide	W. State Rd to Hammond Rd	Slag Seal \$19,980
Woodruff Rd	0.57 Miles 22' Wide	W. State Rd to Township Line	Slag Seal \$5,130
Ethel Dr	0.52 Miles 30' Wide	Off 607 - Barnum Rd	Slag Seal \$14,891
Total Anticipated Road Repairs for:			2024 \$276,030

Irving Township 2023/2024

General Appropriations Act

Resolution: 2023 – 10

A resolution to establish general appropriations act for Irving Township; to define the powers and duties of the Irving Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Irving Township resolves:

Section 1: Title

This resolution shall be known as the Irving Township 2023/2024 General Appropriations Act.

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation, *The Sun and News*, on March 18, 2022, and a public hearing on the proposed budget was held on March 27, 2023.
at 6:30 p.m.

Section 5: Payment of Bills

Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Irving Township Board prior to being paid. The Township Clerk and Township Treasurer may pay certain bills up to \$500 prior to approval by the Township Board to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. At the next Township Board meeting a list of claims (bills) paid must be submitted for approval.

Section 6: Authorized Salary, Hourly and Per Diem Rates

Included in the various activities/departments are amounts of the salary and hourly rates for the officials and employees of Irving Township as follows:

Supervisor Salary:	\$16,123.43		
Clerk:	\$22,651.76	Deputy Clerk:	\$20.60 Per hour
Treasurer:	\$21,014.44	Deputy Treasurer:	\$19.00 Per hour
Trustees (2):	\$ 2,848.14	Each Annually	

Section 7: Estimated Revenues and Expenditures

General Fund Revenues and Expenditures:

GENERAL FUND REVENUES & EXPENDITURES (ESTIMATES)	
101-000-402 Current Tax Collection	\$117,054.00
101-000-411 Delinquent Real Prop Tax	\$11,988.00
101-000-412 Delinquent Personal Tax	\$2,150.00
101-000-573 PPT Reimbursement	\$3,000.00
101-000-447 Tax Administration	\$49,161.00
101-000-574 State Rev Sharing	\$333,000.00
101-000-602 Cemetery Income	\$1,000.00
101-000-665 Interest on Investments	\$18,000.00
101-000-675 Other Revenue	\$1,000.00
101-000-540 Right of Way	\$3,000.00
101 TOTAL GENERAL FUND REVENUE	\$539,353.00
101-000-528 Government Grants Other	\$0.00
101 GRANTS	\$0.00
TOTAL GENERAL FUND REVENUE & OTHER SOURCES	\$539,353.00
TOTAL GENERAL FUND EXPENSES	\$433,207.04
NET GENERAL FUND SURPLUS (DEFICIT)	\$106,145.96

Fire & Safety Fund Revenues and Expenditures:

PUBLIC SAFETY FUND REVENUES & EXPENDITURES (ESTIMATES)	
206-000-403 Property Taxes	\$186,568.00
206-000-411 Delinquent Property Taxes	\$9,834.00
206-000-665 Investment Interest	\$788.00
206-000-675 Other Revenue	\$2,960.00
206-000-699 Transfer from Other Funds	\$0.00
TOTAL PUBLIC SAFETY REVENUES	\$200,150.00
TOTAL PUBLIC SAFETY EXPENDITURES	\$171,834.00
NET PUBLIC SAFETY FUND SURPLUS (DEFICIT)	\$28,316.00

Section 8: Millage Levy

- A. *General Fund:* The Irving Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to the allocated 1 mill (subject to rollback). The board approves a levy of the maximum amount allowed to support the budget.

- B. *Public Safety Fund:* The Irving Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to the special voted millage of 1.47 mills (subject to rollback).

Section 9: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2023/2024 for the various township activities (cost centers) are detailed as follows:

GENERAL FUND COST CENTERS	AMOUNT
101-101 Total Trustee	\$6,342.05
101-171 Total Supervisor	\$17,461.87
101-215 Total Clerk	\$36,731.09
101-233 Audit	\$6,000.00
101-247 Total Board of Review	\$4,533.00
101-253 Total Treasurer	\$41,475.03
101-257 Total Assessor	\$27,810.00
101-261 Other General Government	\$33,437.00
101-262 Total Elections	\$16,923.00
101-265 Total Buildings & Grounds	\$63,900.00
101-266 Attorney	\$6,000.00
101-445 ROW Drains	\$2,500.00
101-446 Total Road	\$142,648.00
101-448 Total Streets	\$1,500.00
101-276 Total Cemetery	\$24,696.00
101-751 Total Parks	\$1,250.00
TOTAL GENERAL FUND EXPENSES	\$433,207.04

Note that the Barry County Road Commission performs gravel and overlay projects on odd years, and seal projects on even years. The Road cost center number (101-446) will typically be lower on “odd” fiscal years.

**Refer to RESOLUTION 2023-9 TO COMPLETE ROAD WORK IN IRVING
TOWNSHIP, BARRY COUNTY, MICHIGAN**

Public Safety fund expenditures for fiscal year 2022/2023 for the various township accounts are detailed as follows:

PUBLIC SAFETY FUND EXPENDITURES	AMOUNT
206-336-801 Thornapple Contract	\$64,416.00
206-336-802 BIRCH Contract	\$43,989.00
206-336-803 Freeport Contract	\$58,929.00
206-336-804 Thornapple Ambulance Contract	\$4,500.00
TOTAL PUBLIC SAFETY EXPENDITURES	\$171,834.00

Section 10: Adoption of Budget by Cost Reference

The general fund budget of Irving Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 7 and 9 of this act.

Section 11: Adoption of Budget by Cost Center

The board of Trustees of Irving Township adopts the 2023/2024 fiscal year general fund budget by cost center and also adopting Public Safety Budget by account. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 12: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Section 13: Periodic Fiscal Reports

The fiscal officer shall provide to the board each month's expenditures at the regularly scheduled board meeting. The Township Treasurer shall provide a financial report, including but not limited to:

- A. Summary statement of the actual financial condition of all Irving Township accounts.
- B. Summary statement showing the monthly receipts.
- C. Summary of all investment accounts.

In addition, the fiscal officer shall provide a quarterly report showing the year-to-date budget cost comparison.

Section 14: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 15: Budget Monitoring

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposal for reducing the appropriations, increasing revenues, or both.

Section 16: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible office(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978).

Section 17: Board Adoption

Motion made by Knight seconded by Sokolowski to adopt the foregoing resolution.

Upon roll call vote, the following voted aye:

Doug Sokolowski, Mike Buehler, Jamie Knight, Dean Bass

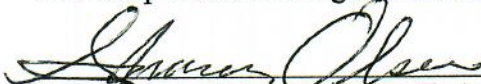
The following voted nay:

None

Absent: None

IRVING TOWNSHIP BOARD

I, the undersigned, being the duly qualified clerk of the Irving Township Board do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Irving Township Board at a regular meeting held on **March 27, 2023**.


Sharon Olson, Irving Township Clerk



Mission Statement

To serve the best interests of all our residents by providing and maintaining a safe, healthy, and enjoyable place to live. We recognize the dignity and worth of public service and are dedicated to the highest standards of integrity. We pledge to be a self-motivated and responsive municipality that continually strives to provide the most efficient, effective, and fiscally responsible level of service for Irving Township.

I, **Sharon Olson**, the duly elected and acting Clerk of Irving Township, hereby certify that the forgoing resolution was adopted by the township board of said township at **the Budget Hearing and Special Meeting** held on **Monday, March 27, 2023** at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth, that said resolution was ordered to take immediate effect.


Sharon Olson, Clerk

March 27, 2023