

# FINAL No Changes

## IRVING TOWNSHIP BOARD MEETING

OCTOBER 15, 2024

3425 Wing Rd. Hastings, Michigan 49058

Meeting Called to order with the pledge of Allegiance at 6:30 PM

Present: Knight, Bass, Buehler. Absent: Sokolowski and Olson

Also present were 8 members of the public, Shelly Lake (Deputy Clerk), and Lorraine Bush (Deputy Supervisor)

### APPROVAL OF AGENDA

- Knight – add under New Business – New Clerk Salary Resolution (2024-10).
- Motion by Knight, seconded by Buehler, to approve the agenda, as amended. All “Yes” votes.

**Motion Passed**

### APPROVAL OF SEPTEMBER 18, 2024 MEETING MINUTES

- Buehler – correction – Buehler was not in attendance, and Bass was in attendance.
- Motion by Knight, seconded by Buehler, to approve September 18, 2024 Minutes, as amended. All “Yes” votes. **Motion Passed**

### APPROVAL OF SEPTEMBER 24, 2024 SPECIAL MEETING MINUTES

- Motion by Knight, seconded by Buehler, to approve September 24, 2024 Minutes, as presented. All “Yes” votes. **Motion Passed**

### PUBLIC COMMENT

None

### UNFINISHED BUSINESS

- Snowplow Services – 3 quotes were presented. Board agreed that Buehler will be point of contact.
- Motion by Buehler, seconded by Knight, to accept the bid from Goggins Construction to provide snowplowing services for the Winter Season (2024-2025). YES: Knight, Buehler, Bass. NO: None. ABSENT: Sokolowski and Olson. **Motion Passed**

### NEW BUSINESS

- Gas meter update was provided
- KCI winter tax bills – Motion by Knight, seconded by Buehler, to pay KCI \$1,751.35 to prepare and mail winter tax bills. YES: Knight, Buehler, Bass. NO: None. ABSENT: Sokolowski and Olson. **Motion Passed**
- Incoming Clerk Salary Resolution (2024-10) – Motion by Knight, seconded by Buehler, to increase the Clerk’s Salary to \$23,333.00 for the remainder of the fiscal year 2024-2025, effective November 20, 2024 at 12:00 noon, upon taking office as the newly elected Clerk of Irving Township. YES: Knight, Buehler, Bass. NO: None. ABSENT: Sokolowski and Olson. **Motion Passed**

## REPORTS

- Fire Reports:
  - Lani Forbes presented the Freeport Fire Department report
  - Knight presented the Hastings Fire Department report
  - Knight presented the Thornapple Fire Department report
  - All Fire Department reports are available at their respective departments
- Cemetery Report – Lorraine Bush, Deputy Supervisor, provided an update on the two cemeteries in Irving Township. Eight contacts made with the public, and two plot sales.

## TREASURER REPORT

- Treasurer report was presented to the Board, and is available to the public at the township hall.
- Interest earned year-to-date is \$29,359.
- IT Update – Equipment has all arrived and is being installed. Plan is to have the work complete in early November. We are still within the \$15,000 approved by the Board.
- Generator update – Trademark has received generator. Consumers Energy needs prepayment for gas meter update (in Bill Pay). Installation scheduled for October 18; power will be turned off that day.

## BILL PAYMENT

- Motion by Knight, seconded by Bass, to approve the payment of bills in the amount of \$13,089.25.  
Roll call vote: YES: Buehler, Bass, Knight. NO: None ABSENT: Sokolowski and Olson **Motion Passed**

## PUBLIC INPUT

Adam Gillen – How do residents learn of special meets to be held?

Shelly Lake – The existing Board had started looking into a Text Alert program. Tabled for new Board.

Lani Forbes – Thanked Jamie Knight for her service.

## BOARD MEMBER COMMENTS

None

## UPCOMING DATES

- October 26 thru November 3, 2024 – Early Voting – Hours 8:30am-4:30pm daily
- November 5, 2024 – Election Day – Poll open from 7:00am-8:00pm
- November 19, 2024 – Township Board Meeting 6:30pm

## MOTION TO ADJOURN:

- Motion made by Knight, seconded by Buehler, to adjourn the meeting at pm. 6:51pm. All “Yes” votes. **Motion Passed**

*Submitted by Shelly Lake, Irving Township Deputy Clerk*